

106 學年度招生委員會通過 (105.11.03.)



**Admission Brochure for International Student Application
University of Taipei Academic Year 2017-2018
(Include Sophomore and Junior Transfer Student)**

Online Application : <http://exam.utaipei.edu.tw/enroll/>

UTAIPEI Website : <http://www.utaipei.edu.tw>

Admission Website : <http://admission.utaipei.edu.tw>

Application for the fall semester begins on February 2, 2017. Application for the spring semester of 2018 begins on November 1, 2017.

The documents required for application are based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” The most recent regulations can be found on the MOE website : <http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>, and the UTAIPEI website : <http://admission.utaipei.edu.tw>

◎ **Online announcement will include student’s full name.**

◎ **If any discrepancy exists between the English text and the Chinese text, the Chinese text prevails.**

Key Dates

Fall Semester (September 2017 entry)

Schedule of Events	Date
Releasing the Brochure of Admission Information	Before January 10, 2017
Online Application Upload the documents in PDF files. (http://exam.utaipei.edu.tw/enroll/) The period of time for submitting application documents.	Application Deadline February 2, 2017 –April 28, 2017
Application Review by Departments/Graduate Institutes	May 1, 2017 – May 26, 2017
Announcement of the Admission Roster on UTaipei Website (http://admission.utaipei.edu.tw/files/13-1020-30699.php?Lang=zh-tw)	Before June 10, 2017
Sending Letter of Acceptance	June 20, 2017

Spring Semester (February 2018 entry)

Schedule of Events	Date
Releasing the Brochure of Admission Information	Before January 10, 2017
Online Application Upload the documents in PDF files. (http://exam.utaipei.edu.tw/enroll/) The period of time for submitting application documents.	Application Deadline November 1, 2017 – November 20, 2017
Application Review by Departments/Graduate Institutes	November 21, 2017 – November 30, 2017
Announcement of the Admission Roster on UTaipei Website (http://admission.utaipei.edu.tw/files/13-1020-30699.php?Lang=zh-tw)	Before December 8, 2017
Sending Letter of Acceptance	December 20, 2017

◆ Contact Information (8:30am-4:30pm, Monday through Friday)

Event	Tel. Number	Office in Charge
Application and Announcement of Admission Roster	886-2 28718288 ext. 7505	Admission Division, Office of Academic Affairs
Questions for degree programs for international student admissions	For details, please refer to individual requirements.	Departments or Graduate Programs
Check-in, Registration	886-2 23113040 ext.1121、1122	Registration Division, Office of Academic Affairs

◆ Admission Website:

<http://admission.utaipei.edu.tw/>

◆ Contact Information for related units:

I. Department of International and Cross-strait Education, Ministry of Education, Website:

<http://www.edu.tw/Default.aspx?WID=409cab38-69fe-4a61-ad3a-5d32a88deb5d>

Tel : **886-2-7736-6666**

II. Bureau of Consular Affairs, Ministry of Foreign Affairs, Website:

<http://www.boca.gov.tw/mp?mp=1>

Tel : **886-2-2343-2888**

III. National Immigration Agency-, Website:

<http://www.immigration.gov.tw/mp.asp?mp=2>

Tel : **886-2-2388-9393, 886-800-024-111**

Contents

Key Dates	II
General Rules	1
I. Academic Programs.....	1
II. Qualifications and Related Regulations for Application.....	3
III. Application Procedure for International Students	5
IV. Application Instructions.....	6
V. Application Evaluation	10
VI. Announcement of Admission Roster.....	10
VII. Report for school at UTaipei for Admitted Students	10
VIII. Registration.....	11
IX. Campus Map of University of Taipei	12
X. Individual Requirements	14
1. Department of Education	14
2. Department of Special Education	15
3. Department of Early Childhood Education.....	16
4. Department of Psychology and Counseling.....	17
5. Institute of Educational Administration and Evaluation.....	18
6. Department of Chinese Language and Literature	19
7. Department of History and Geography.....	20
8. Department of Music	21
9. Department of Visual Arts.....	24
10. Department of Social and Public Affairs	27
11. Department of English Instruction.....	30

12. Department of Dance	32
13. Master's Program of Teaching Chinese as a Second Language	33
14. Department of Mathematics.....	34
15. Department of Physical Education.....	35
16. Institute of Sports Sciences	36
17. Institute of Sports Equipment Technology.....	37
18. Department of Ball Sports	38
19. Department of Athletics	40
20. Department of Martial Arts	41
21. Department of Sports Performing Arts	42
22. Department of Recreation and Sports Management	43
23. Department of Exercise and Health Sciences	45
24. Department of Urban Development.....	47
25. Department of Urban Industrial Management and Marketing.....	48
26. Department of Health and Welfare	49
Appendix 1. University of Taipei Guidelines for Admission of International Students	51
Appendix 2. Declaration for International Students University of Taipei.....	58
Appendix 3. Declaration	60
Appendix 4. Letter of Authorization.....	61
Appendix 5. Reference for Tuition and Incidental Fees Per Semester	62
Appendix 6. UT Distinguished International Student Grants for College/Graduate Students Application Form.....	63

General Rules

I. Academic Programs

Circle dots: Program in Fall Semester (September 2017 entry)

Star dots: Program in Spring Semester (February 2018 entry)

College	Program	Program/Degree offered : Bachelor			Program/Degree Offered : Master	Program/Degree Offered : Doctor
		freshman	sophomore	junior		
College of Education (Po-Ai Campus)	Department of Education	●			●☆	●☆
	Department of Special Education				●	
	Department of Early Childhood Education	●				
	Department of Psychology and Counseling	●				
	Institute of Educational Administration and Evaluation				●	●
College of Humanities & Arts (Po-Ai Campus)	Department of Chinese Language and Literature	●			●	●
	Department of History and Geography	●			●☆	
	Department of Music	●			●	
	Department of Visual Arts	●	●	●	●☆	
	Department of Social and Public Affairs	●	●	●	☆	
	Department of English Instruction	●	●	●	●	
	Department of Dance	●				
	Master's Program of Teaching Chinese as a Second Language				●	
College of Science (Po-Ai Campus)	Department of Mathematics	●			●	
	Department of Physical Education				☆	
College of Kinesiology (Tian-Mu Campus)	Institute of Sports Sciences				●	●
	Institute of Sports Equipment Technology				●	
	Department of Ball Sports	●	●	●		
	Department of Athletics	●				
	Department of Martial Arts	●				
	Department of Sports Performing Arts	●				

	Department of Recreation and Sports Management	●	●	●	●☆	
	Department of Exercise and Health Sciences	●	●	●	●	
College of City Management (Tian-Mu Campus)	Department of Urban Development	●				
	Department of Urban Industrial Management and Marketing	●				
	Department of Health and Welfare	●				
Admissions Quota		53	38	34	24	14

- ※ The number of openings for international student admissions listed for each degree program is based on the quota approved by Ministry of Education (MOE). If discrepancy exists between the data listed in this brochure and that stated in the MOE document, the data stated in the MOE document applies.
- ※ **Applicant can apply for a maximum of two degree programs at the same time.** In case of multi applications, please upload all application materials twice and specify priority.

II. Qualifications and Related Regulations for Application

1、Eligibility

The application qualification is based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” If the MOE Regulations were updated or changed, the MOE Regulations announced by MOE prevail.

(1) Nationality

- A. An individual of foreign nationality, who has never held nationality status from the Republic of China (“R.O.C.”) and who does not possess an overseas Chinese student status at the time of their application, is qualified to apply for admission under this regulation.
- B. An individual of foreign nationality, who has stayed overseas continuously for no less than 6 years pursuant to the following regulations:
 - (A) An individual who also is a national of the R.O.C., but does not hold nor has had a household registration in Taiwan.
 - (B) An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
 - (C) Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from the authorized educational government agencies.

- C. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.
- D. An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations.

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supportive proof:

- (A) Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the MOE;
- (B) Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;
- (C) Exchange students, whose length of total exchange is less than 2 years; or
- (D) An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.
- (E) Applicant who has studied in any university of Taiwan R.O.C., cannot be governed by "who

has to continue residence overseas for six years," excepts who's identification meets previous provisions and who's education background meets previous no. 2 provision.

Note: Article 2 of the Nationality Act:

A person who meets one of the following requirements has acquired nationality of Republic of China:

1. A person whose father or mother was, at the time of his (her) birth, a citizen of the Republic of China.
2. A person born after the death of his (her) father or mother who was, at the time of his (her) death, a citizen of the Republic of China.
3. A person born in the territory of the Republic of China and whose parents are both unknown or are stateless.
4. A naturalized person.

The provisions specified in sub-paragraphs 1 and 2 of the preceding Paragraph shall apply to minor children on the date of the promulgation of the amendment of this Law.

(2) Educational qualification

- A. Applicants who have graduated from a high school, college or university recognized by the Ministry of Education, ROC can apply for admission (Please refer to the website of the Bureau of International, Cultural, and Educational Relations, Ministry of Education at <http://www.edu.tw/Default.aspx?WID=409cab38-69fe-4a61-ad3a-5d32a88deb5d>). International students with a high school diploma are eligible to apply for undergraduate programs; bachelor's degree holders for Master's programs; Master's degree holders for doctoral programs.
- B. Applicants who have finished at least one academic year in a college or university recognized by the Ministry of Education, ROC can apply for admission of Sophomore Transfer Student. Applicants who have finished at least two academic years can apply for admission of Junior Transfer Student. (Please refer to the website of the Bureau of International, Cultural, and Educational Relations, Ministry of Education at <http://www.edu.tw/Default.aspx?WID=409cab38-69fe-4a61-ad3a-5d32a88deb5d>).

2. Relevant Regulation

Language requirements may differ from program to program. If required otherwise, the applicants should follow the individual requirements demanded by the intended departments or graduate programs.

III. Application Procedure for International Students

Check the eligibility and study programs for international students



Prepare the required materials

* See page 1-5 for the study programs.

* Prepare the required materials including the passport or proof of nationality, diploma, official transcripts, financial statement, and the additional requirements by the intended department or institute.

Apply Online



Complete and submit the application

Please apply online. All documents should be submitted as PDF files except the sealed recommendation letter(s) which should be mailed to the admission office. No other paper documents should be mailed

* Online applicants will receive a confirmation e-mail.



Reviewed by the Admission

* If necessary, applicants will be notified to send further documents.



Admission Decision Notification

* The list of admitted students will be posted on the UTaipei website. Admission decision will be notified by e-mail and post.

IV. Application Instructions

1. Application Date

Fall Semester (September 2017 entry)

February 2, 2017 - April 28, 2017

Spring Semester (February 2018 entry)

November 1, 2017 – November 20, 2017

2. Online Application

Fill in the **online application form** and print all required documents. Submit documents by uploading PDF files before the deadline.

Online application website: <http://exam.utaipei.edu.tw/enroll/>

3. Application Procedures

Step 1	<p>◆ Please make sure that you are eligible to apply as an international student. Then, check the program for which you intend to apply. Applicant can apply for a maximum of two degree programs at the same time.</p> <p>Fall Semester (September 2017 entry) February 2, 2017 - April 28, 2017</p> <p>Spring Semester (February 2018 entry) November 1, 2017 - November 20, 2017</p>
Step 2	<p>◆ Apply via UTaipei online application system. Enter your personal data into this system carefully. After filling out the application forms online, make sure all of the information is correct and print put:</p> <ol style="list-style-type: none">1. Sign your name on the completed application form, declaration and deposition of admissions documents to be verified.2. Prepare all required documents and check if the intended programs have additional required documents.3. Scan all the application form, and then upload it with other documents in PDF files.
Step 3	<p>◆ Uploading documents</p> <ul style="list-style-type: none">◎ Navigators above IE8 (IE9) or Firefox 10.x are commended. To prevent loss of data, please do NOT use pad or smart phone.◎ Application website: http://exam.utaipei.edu.tw/enroll/ Please click “upload”, enter your passport number and date of birth, then upload documents. Documents are renewable in the application period. Please double check your personal data, especially the mailing address. <p>◆ The application documents must be uploaded before the application deadline.</p>

4. Materials Required for Application

- (1) **A check list signed by the applicant.** (The check list will be generated after filling in the online application system.)
- (2) **Two completed application forms** (Print the form out through the online application system. Please attach a recent 2-inch bust and hatless photo on each one.)
- (3) **A copy of passport biographical page** or other equivalent **verification of nationality.**
- (4) A copy of notarized diploma and transcript of academic records translated in English or Chinese. Transfer Students must submit a proof of study certificate, as well as an original transcript from the previous university. (Documents in languages other than English or Chinese must be translated into English or Chinese to be reviewed. Please fill the Letter of Authorization.)
 - ◎ Graduating students are not required to hand in their diploma during the application process. However, if admitted, notarized diplomas must be submitted at the time of registration, or student's admissions offer will be revoked.
- (5) Payment certificate
- (6) Letters of recommendation should follow the individual requirements demanded by the intended departments or graduate programs.
- (7) A study plan and personal resume (in English or Chinese).
- (8) Financial proof (above 5,000 US dollars) must be submitted by using one of the following documents:
 - A. The proof of scholarship.
 - B. One photocopy of a financial statement within the past three months must be verified by the Taiwan overseas representative office in the country of the institution which issued the financial statement.
 - C. One photocopy of a financial statement, issued by a financial institution in Taiwan, within the past three months.
 - ◎ If the financial statement is not in the name of the applicant, a financial guarantee is also required from the sponsor.
- (9) Additional documents and materials required by the intended departments or graduate programs.
- (10) A deposition signed by the applicant.
- (11) An applicant who has formerly had Republic of China citizenship must attach a photocopy of the **“Forfeited Nationality Permit Certificate”** issued by Ministry of the Interior or other official certificate. (if applicable).

Note:

- A. Article 14 of the “AIDS Prevention and Control Act” states that “the central competent health authority may impose examination measures on aliens, who entering with an intention to stay for

more than three months, or require them to submit a testing report for HIV antibodies during the previous three months. As for examination or testing of the preceding paragraph, when positive, the central competent health authority shall notify the Ministry of Foreign Affairs or the Ministry of the Interior to revoke or annul their visas or permits of stay or residence, and order the person to be deported.”

B. The documents required for application are based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” The most recent regulations can be found on the MOE website : <http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>

C. The ID card, diploma, and transcript of academic records should be notarized by Ministry of Foreign Affairs, Republic of China and will be checked when the student registers.

5. Application Issues

- (1) In accordance with MOE regulations, those who have been expelled from any university or college in the Republic of China are not eligible to re-apply for admission under the regulations regarding international students undertaking studies in Taiwan. Non-compliance will result in immediate revocation of University of Taipei student status.
- (2) Myanmar students should also submit a financial statement of 16,000 US dollars, TOEFL scores (ITP 500 or CBT 173) , and passport with more than three years of validity.
- (3) Vietnam students should submit proof of Chinese proficiency above level 2 of Test of Chinese as a Foreign Language (TOCFL) . Applicants to English-instructed programs should submit proof of English proficiency above TOEFL 385, IELTS 3.0, or TOEIC 375.
 - ◎ If the intended departments or graduate programs have their own language requirement, it prevails.
- (4) Offer of admission shall be revoked and/or the student shall be dismissed from uTaipei if any information provided in the application or any of the supporting documents has been found to be falsified. Those who have graduated shall have their diploma revoked.

Applicant can apply for a maximum of two degree programs at the same time. In this case , please prepare DUPLICATE application materials and specify priority.

Applicants who have finished at least one academic year in a college or university recognized by the Ministry of Education, ROC can apply for admission of Sophomore Transfer Student.

Applicants who have finished at least two academic years can apply for admission of Junior Transfer Student.

(5) Scholarship

A. International students can apply for the Taiwan Scholarship, which is granted by the central government, through a Taiwan Overseas Representative Office before their arrival in Taiwan. For further information, please visit: <http://www.edu.tw/bicer/>.

B. International students can apply for the Taiwan Scholarship. For detail information, please refer to Appendix 8.

- ※ The scholarship just for enrolled UT students. You can apply for the scholarship when you decide to enroll UT. You must fill out the form and hand into the Office Of International Affairs before Sep. 30, 2017. You can check the results via <http://international.utapei.edu.tw/bin/home.php> or email to jing7318@go.utapei.edu.tw.

6. Terms of Study

Undergraduate program: 4-6 years

Master program: 1-4 years

Doctoral program: 2-7 years

7. Application Fee Guidelines

- (1) Application fee: US\$60 (received in full amount) for each application. Any associated remittance fees are to be paid by the remitter. All fees are not refundable.
- (2) Payment: Please telegraph transfer the application fee to the official account. Note that: applicant's name must be shown on the bill of exchange.
The application fee can also be remitted to the university account. (The applicant's name must be shown as the remitter on the remittance form even if the payment was not made by the applicant.)

Bank Name : TAIPEI FUBON COMMERCIAL BANK

(Government Banking Department)

Bank Address : B1, 1 SHIH-FU RD, TAIPEI, TAIWAN

Swift Code (IBAN) : TPBKTWTP

Account Name : University of Taipei

Account Number : 1605-0045-9000-02

Country Code : TW

- ◎ Applicant who wants to pay the application fee in Taiwan, please transfer NT\$1,980 into the official account.

Bank Name : 台北富邦銀行 公庫部

Account Name : 臺北市立大學校務發展基金

Account Number : 1605-0045-9000-02

V. Application Evaluation

Please refer to the information listed by each degree program.

VI. Announcement of Admission Roster

Fall Semester (September 2017 entry)

June 10, 2017

Spring Semester (February 2018 entry)

December 8, 2017

Online announcement , and the letter of acceptance and admission notice will be delivered via regular mail. Website : <http://admission.utaipei.edu.tw>

- ※ **Acceptance letters or admissions notices do not guarantee visa issuance. Visas are approved the Ministry of Foreign Affairs or Taiwan overseas representative office.**
- ※ If for any reason the office is not open on that day, the announcement will be postponed till the day that the office is open and be done as scheduled.

VII. Report for school at UTaipei for Admitted Students

1. Admitted students are required to submit a New Student Confirmation Form online. The website of the online confirmation will be noted in the letter of acceptance.
2. Documents Required for the Check-in
 - (1) The letter of acceptance
 - (2) A copy of notarized diploma and transcript of academic records translated in English or Chinese.
3. Admitted students who do not obtain their academic certificates on the time for reporting for school should fill out the declaration (see Appendix) and present all the required documents by the registration day, 2017. Admissions will be revoked for those who fail to turn in the required certificates on time.
4. Related forms and documents will be given when you report for school.
5. The eligibility of applicant will be inspect when he/she reporting for school. If he/she doesn't qualify the entering requirement, his/her qualification for entering University of Taipei will be deprived.

VIII. Registration

1. At the time of registration, admitted students should follow the registration regulations for freshman and should present proof of insurance which includes both medical and personal accident coverage for a period of at least six months from the date of their arrival in Taiwan. **Overseas insurance proof should be verified by the Taiwan Overseas Mission.**

2. Detaining Eligibility for Admission

Admitted students who are not able to register at the beginning of the semester due to illness, pregnancy, or other incidents or accidents, may apply to retain his or her eligibility for admission. The admission extension is for one year only. Special cases may apply for an additional year of extension. New students should apply for admission reservation to the Office of Academic Affairs by submitting the acceptance letter as well as the written application before the semester starting date specified on the calendar of uTaipei.

3. For matters relating to students' leaves of absence, duration of the term of study, qualification for graduation, required credits and credit waiver, please check with Registration Division, Office of Academic Affairs (Tel.: 886-2-23113040 ext. 1121) or visit the website: <http://reg.utaipei.edu.tw/>
4. Admitted students should receive a medical check-up at uTaipei. Those who are found to be suffering from abnormal mental conditions, tuberculosis, and communicable diseases, and therefore may be a danger to public safety or sanitation shall be allowed entry only after they receive proper treatment and are able to submit medical certificate to certify that they are cured of the disease. (If the government has specific regulations, matters will be dealt with accordingly.)
5. If any document submitted is found to be false or defective, the admission will be cancelled and registration denied. If forgery or defect is found after registration or graduation, the student status will be revoked and the degree diploma will be retracted. All the above-mentioned violations will be reported to the Ministry of Education, and criminal liability will be imposed.
6. The tuition rates are for reference only. For academic 2017, the data stated by the MOE or uTaipei issued document applies. Tuition and incidental fees are subject to change annually. Fees conform to Article 21, Paragraph 1st, Item 1st of "MOE Regulations Regarding International Students Undertaking Studies in Taiwan", tuition and incidental fees follow the same standards as fees for Taiwanese students. (There are two semesters in each academic year.)

IX. Campus Map of University of Taipei

Bo-Ai Campus

◆ Address : No. 1, Ai-Guo W. Rd., Taipei 10048, Taiwan, R.O.C.



Tian-Mu Campus

◆ Address : No. 101, Section 2, Zhongcheng Rd, Taipei 11153, Taiwan, R.O.C.



X. Individual Requirements

College of Education

1. Department of Education

Program	Department of Education		
	Degree offered: Bachelor	Degree offered: Master	Degree offered: Ph.D.
	Fall Semester (September 2017 entry)	Fall Semester (September 2017 entry) Spring Semester (February 2018 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET		
	※ After matriculating, students cannot transfer to another department.		
Contact Information	Office : 3 rd floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4313 E-mail : edu@utapei.edu.tw Homepage : http://edu.utapei.edu.tw/	Office : 4 th floor, Gong-Cheng Complex Tel. : 886-2-23113040 ext.8412 E-mail : primary@utapei.edu.tw Homepage : http://edu.utapei.edu.tw/	

2. Department of Special Education

Program	Department of Special Education	
	Degree offered: Master	
	Master's Program of Individuals with Disabilities	Master's Program of Gifted Education
	Fall Semester (September 2017 entry)	
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p style="padding-left: 40px;">(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or</p> <p style="padding-left: 40px;">(3) IELTS: 4 level or (4) TOEIC: 550 or</p> <p style="padding-left: 40px;">(5) Cambridge Main Suit : PET</p> <p>3. Two sealed and stamped letters of recommendation. One should be from a Chinese teacher.</p>	
Contact Information	Office : 1 st floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4113 E-mail : spec@utapei.edu.tw Homepage : http://spec.utapei.edu.tw/	Office : 1 st floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4112 E-mail : special-education@utapei.edu.tw Homepage : http://spec.utapei.edu.tw/

3. Department of Early Childhood Education

Program	Department of Early Childhood Education
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p style="padding-left: 40px;">(1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or</p> <p style="padding-left: 40px;">(3) IELTS : 4 level or (4) TOEIC: 550 or</p> <p style="padding-left: 40px;">(5) Cambridge Main Suit : PET</p> <p>3. Two sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)</p>
	✘After matriculating, students cannot transfer to another department.
Contact Information	<p>Office : 2nd floor, Qin-Pu Hall</p> <p>Tel. : 886-2-23113040 ext.4212 、 4213</p> <p>E-mail : kid@utapei.edu.tw</p> <p>Homepage : http://web.utapei.edu.tw/~kid/</p>

4. Department of Psychology and Counseling

Program	Department of Psychology and Counseling						
	Degree offered: Bachelor						
	Fall Semester (September 2017 entry)						
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 40px;">(1) Internet-based TOEFL: 57 or</td> <td>(2) TOEFL ITP: 460 or</td> </tr> <tr> <td>(3) IELTS: 4 level or</td> <td>(4) TOEIC: 550 or</td> </tr> <tr> <td>(5) Cambridge Main Suit : PET</td> <td></td> </tr> </table> 3. One sealed and stamped letters of recommendation.(The letters of recommendation must be sent before the application deadline.) 	(1) Internet-based TOEFL: 57 or	(2) TOEFL ITP: 460 or	(3) IELTS: 4 level or	(4) TOEIC: 550 or	(5) Cambridge Main Suit : PET	
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(3) IELTS: 4 level or	(4) TOEIC: 550 or						
(5) Cambridge Main Suit : PET							
✘After matriculating, students cannot transfer to another department.							
Contact Information	<p>Office : Bo-Ai Campus :No.1,Ai-Guo West Road,Taipei,10048 Taiwan Tel. : 886-2-23113040 ext. 8383 E-mail : counsel@utapei.edu.tw Homepage : http://counsel.utapei.edu.tw</p>						

5. Institute of Educational Administration and Evaluation

Program	Institute of Educational Administration and Evaluation	
	Degree offered: Master	Degree offered: Ph.D.
	Fall Semester (September 2017 entry)	
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Any other writings or documents those are helpful for examining. 	
Contact Information	Office : 4 th floor, Gong-Cheng Complex Tel. : 886-2-23113040 ext. 8433 E-mail : adeva@utapei.edu.tw Homepage : http://adeva.utapei.edu.tw/	

College of Humanities & Arts

6. Department of Chinese Language and Literature

Program	Department of Chinese Language and Literature		
	Degree offered: Bachelor	Degree offered: Master	Degree offered: Ph.D.
	Fall Semester (September 2017 entry)		
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p style="text-align: center;"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET </p>		
Contact Information	<p>Office : 4th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4412 E-mail : literacy@utapei.edu.tw Homepage : http://literacy.utapei.edu.tw/</p>		

7. Department of History and Geography

Program	Department of History and Geography	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	Fall Semester (September 2017 entry) Spring Semester(February 2018 entry)
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET	
Contact Information	Office : 5 th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4512 E-mail : socia@utapei.edu.tw Homepage : http://social.utapei.edu.tw	

8. Department of Music

Program	Department of Music	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	
Additional documents required	<p>1.A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-speaking countries or areas or those who pass the department’s professional evaluation.)</p> <p>2.A copy of Chinese or English transcript of the secondary degree diploma for applying for undergraduate program.</p> <p>3.Autobiography in Chinese or English (experiences of music education, purpose of study, and goals for the future)</p> <p>4.Two recommendation letters (Sealed and signed by the referees and submitted by the applicant through regular mail.)</p> <p>5.A collection of representative works including performance(s) OR score(s) of the applicant’s major, recorded in DVD format. (itemized content of the recording: date, venue, performers, & repertoire performed). Audition requirements for each major are listed below:</p> <p>(1) Composition: Score(s) (A performance of composed works, recorded in DVD format, is encouraged, but is not required); A performance of composed works, recorded in DVD format, is required if the applicant’s composition(s) is in electronic/multi-media form.</p> <p>(2) Other Majors: A performance played from memory (except percussion major) of the applicant’s major, recorded in DVD format. Audition requirements for each major are listed below:</p> <p>①Piano :</p> <p>A.One major and harmonic-minor scale with arpeggio and cadence (in four octaves without repeats)</p> <p>B.An original keyboard work of J. S. Bach</p> <p>C.A fast movement from a J. Haydn, W.A. Mozart, or L. van Beethoven Piano Sonata</p> <p>D.A Romantic Period or contemporary work.</p> <p>②Vocal: Two songs of the applicant’s choice.</p> <p>③A.Strings (Violin): One movement from J.S. Bach’s Sonatas and Partitas for solo violin, AND the 1st movement of any Concerto in</p>	<p>【演奏(唱)組】</p> <p>1.A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.)</p> <p>2.Autobiography in Chinese or English (experiences of music education, purpose of study, and goals for the future)</p> <p>3.Two recommendation letters (Sealed and signed by the referees and submitted by the applicant through regular mail.)</p> <p>4.A collection of representative works including performance(s) OR score(s) of the applicant’s major, recorded in DVD format. (itemized content of the recording: date, venue, performers, & repertoire performed). Audition requirements for each major are listed below:</p> <p>(1)Composition: At least 3 scores and recorded performances, written in different instrumentations and composed within the last three years (only CD or DVD format is acceptable); A performance of composed works, recorded in DVD format, is required if the applicant’s composition(s) is in electronic/multi-media form.</p> <p>(2)Other Majors: A complete repertoire list AND a performance played from memory of the applicant’s major, recorded in DVD or VCD format. (itemized content of the recording: date, venue, performers, & repertoire performed). Audition requirements for each major are listed below:</p> <p>① Piano :</p> <p>A.A prelude and fugue from J.S. Bach’s The Well-Tempered Clavier</p> <p>B.A complete Piano Sonata by J. Haydn, W.A. Mozart, or L. van Beethoven</p> <p>C.A Romantic Period work</p> <p>D.An impressionism or contemporary work</p> <p>② Vocal :</p> <p>A.Four Art Songs (at least in three different languages chosen from the following languages: Italian, German, French, English, Spanish, or Russian)</p> <p>B.Three Arias (chosen from opera, operetta, or oratorio)</p> <p>C.One Chinese song (chosen from art songs, folk songs, or contemporary pieces)</p> <p>③Strings (Violin): A complete J. S. Bach’s Sonata or Partita for solo violin, AND a complete Romantic Period Concerto.</p> <p>Strings (Viola): A complete J.S. Bach’s solo suite</p>

	<p>Romantic Period.</p> <p>Strings (Viola): One movement from any J.S. Bach's solo Suite (originally for cello) or Sonata or Partita (originally for violin), AND the 1st movement of any Concerto in Romantic Period.</p> <p>Strings (Cello): One movement from J.S. Bach's Suites for solo cello, AND the 1st movement of any Concerto in Romantic Period.</p> <p>B.Strings (Double Bass): One work of the applicant's choice</p> <p>④Winds: Two works of contrasting styles (no less than 15 minutes in total length)</p> <p>* Please note that the wind major for the master's program at UTAIPEI Music Department is limited to the following ten instruments ONLY: flute, clarinet, oboe, bassoon, saxophone, trombone, trumpet, horn, tuba, and baritone.</p> <p>⑤Percussion: One work or etude each for Snare drum, Timpani, and Xylophone</p> <p>⑥Chinese Traditional Instruments: Two works of the applicant's choice.</p>	<p>(originally for cello) or sonata or partita (originally for violin), AND a complete Romantic Period Concerto.</p> <p>Strings (Cello): A complete J.S. Bach Suite for solo cello, AND a complete Romantic Period Concerto.</p> <p>④Winds: Three works of different styles (no less than 30 minutes in total length and must include one Baroque piece and one 20th-century piece)</p> <p>* Please note that the wind major for the master's program at UTAIPEI Music Department is limited to the following nine instruments ONLY: flute, clarinet, oboe, bassoon, saxophone, trombone, trumpet, horn, and tuba.</p> <p>【Music Education】</p> <ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Autobiography in Chinese or English: Please include experiences of music education, type in font 12, double space on A4-size paper, and between 500 and 1000 words in length. 3. Proposal in Chinese or English (OR a copy of any published article): Please include motivation for this program, purpose of study, interested research areas, and goals for the future. Please type in font 12, double space on A4-size paper, and at least 10 pages in length. 4. One work of the applicant's choice, performed and recorded in DVD format. (itemized content of the recording: date, venue, performers, & repertoire performed). <p>【Musicology】</p> <ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Autobiography in Chinese or English: Please include experiences of music education, typed in font 12, double space on A4-size paper, and between 500 and 1000 words in length. 3. Statement of the purpose of study in Chinese or English: Please include purpose of study and goals for the future. Please type in font 12, double space on A4-size paper, and at least 10 pages in length. 4. One work of the applicant's choice, performed and recorded in DVD format. (itemized content of the recording: date, venue, performers, & repertoire performed).
<p>Regulations</p>	<p>1. Applicant must choose one of the following 21 instruments as a major:</p> <ol style="list-style-type: none"> (1) Piano (2) Vocal 	<p>1. Please fill out the major in the team section on the application form, such as <i>Piano Major</i>.</p> <p>2. All submitted materials WILL NOT BE RETURNED, so do not submit originals.</p>

	<p>(3)Strings (Violin, Viola, Cello, Double Bass)</p> <p>(4)Winds (Wood Winds: Flute, Clarinet, Oboe, Bassoon, Saxophone) (Brass: Trombone, Trumpet, Horn, Tuba, Baritone)</p> <p>(5) Composition</p> <p>(6)Chinese Traditional Instruments (Erhu, Pipa, Dizi ,Zheng)</p> <p>(7) Percussion</p> <p>2.Please fill out the major in the team section on the application form, such as <i>Piano Major</i>.</p> <p>3.All submitted materials WILL NOT BE RETURNED, so do not submit originals.</p> <p>4.All submitted performance/scores have to be ORIGINAL. Plagiarism will cause eternal cancellation of the applicant's eligibility no matter before or after entrance and graduation.</p> <p>5.Please make sure that the applicant's submitted DVD is in good quality. Any replacement is not acceptable.</p>	<p>3.All submitted performance/scores have to be ORIGINAL. Plagiarism will cause eternal cancellation of the applicant's eligibility no matter before or after entrance and graduation.</p> <p>4.Please make sure the applicant's submitted DVD is in good quality. Any replacement is not acceptable.</p> <p>5. Please note that since 2014 fall semester, master's students of performing majors have to pay for the degree required exam fees based on the "Charging Standards for the Oral Exam of Master Thesis, Performance-Qualifying Exam, and Solo Recital Jury" regulated by Department of Music. The fees will be charged in the tuition of the first semester of the 2nd year and will be subject to change upon University of Taipei's most updated regulations.</p>
<p>Contact Information</p>	<p>Office : 2nd floor, Music & Fine Arts Hall</p> <p>Tel. : 886-2-23113040 ext.6135</p> <p>E-mail : cyshe@utaipi.edu.tw</p> <p>Homepage : http://music.utaipi.edu.tw/</p>	
<p>Remark</p>	<p>The recommendation letters and collection of representative works have to be submitted through regular mail, while the rest documents have to be submitted via scanning and uploading before the deadline.</p>	

9. Department of Visual Arts

Department of Visual Arts	
Program	Degree offered: Bachelor
	Degree offered: Master
	Fall Semester (September 2017 entry)
	Fall Semester (September 2017 entry) Spring Semester (February 2018 entry)
Additional documents required	<p style="text-align: center;">Documents required:</p> <ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Career Statement (including curriculum vitae). 4. Portfolio comprising up to 10 pieces of work. <ol style="list-style-type: none"> (1) A one-page inventory listing the works chosen for portfolio, including the title of the piece, year, size, and medium. (2) Digital files on CDs/DVDs, as well as a color hard copy of the images. (3) Acceptable file formats: (1) Text files must be converted into PDF files; (2) Image must be saved as JPG format (high quality) and file size must be less than 3 MB; (3) The movie format should be a region-free DVD, a QuickTime or Media Player file on a CD-ROM, or a DVD. Movies longer than 3 minutes will not be reviewed.
	<p style="text-align: center;">Common required:</p> <ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Career Statement (including curriculum vitae). <p>I. Visual Arts Section</p> <p>(I) ∙ For art-theory major</p> <p style="text-align: center;">Documents required:</p> <p>Research Proposal: should include research goals, research structure, research methods, etc. Please submit three copies (A4 or letter sized and, left to right alignment, binding according to the orders below plus a cover page)</p> <p>(II) ∙ For studio-art major</p> <p style="text-align: center;">Documents required :</p> <p>Portfolio comprising up to 10 pieces of work:</p> <ol style="list-style-type: none"> (1) A one-page inventory listing the works chosen for portfolio, including the title of the piece, year, size, and medium. (2) Digital files on CDs/DVDs, as well as a color hard copy of the images. (3) Acceptable file formats: (1) Text files must be converted into PDF files; (2) Image must be saved as JPG format (high quality) and file size must be less than 3 MB; (3) The movie format should be a region-free DVD, a QuickTime or Media Player file on a CD-ROM, or a DVD. Movies longer than 3 minutes will not be reviewed. <p>II .Art Therapy Section</p> <p style="text-align: center;">Documents required :</p> <ol style="list-style-type: none"> (I) ∙ Copy of psychology-related bachelor degree diploma or certification of at least 12 credits of psychology classes including Developmental Psychology, Personality Psychology, Abnormal Psychology, and Counseling Theories & Techniques subjects. (II) ∙ Copy of art-related bachelor degree diploma or art portfolio comprising up to 10 pieces of work of minimum size 17.5x 12.5 inch or 44.4x 31.6cm in digital format, within

		<p>which at least three drawings (by pencil, carbon, crayons, pastel) and three paintings (watercolor, paints, Chinese ink, oil paint...etc.) are included.</p> <p>Please refer to the requirements for studio art major addressed above for portfolio inventory and format.</p> <p>(III) ˆ Proof of experiences in assisting psychotherapy sessions (including teaching experience)</p> <p>(IV) ˆ Proof of experience in self growth (including individual, group therapy/counseling or workshop attendance, though not a necessary requirement, consideration will be given).</p>
<p>Contact Information</p>	<p>Office : 3rd floor, Arts Hall Tel. : 886-2-23113040 ext.6112 ˆ 6113 E-mail : art@utapei.edu.tw Homepage : http://art.utapei.edu.tw/</p>	

Program	Department of Visual Arts	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Career Statement (including curriculum vitae). 4. Portfolio comprising up to 10 pieces of work. (1)A one-page inventory listing the works chosen for portfolio, including the title of the piece, year, size, and medium. (2)Digital files on CDs/DVDs, as well as a color hard copy of the images. (3)Acceptable file formats: (1) Text files must be converted into PDF files; (2) Image must be saved as JPG format (high quality) and file size must be less than 3 MB; (3) The movie format should be a region-free DVD, a QuickTime or Media Player file on a CD-ROM, or a DVD. Movies longer than 3 minutes will not be reviewed.	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 3 rd floor, Arts Hall Tel. : 886-2-23113040 ext.6112 、 6113 E-mail : art@utapei.edu.tw Homepage : http://art.utapei.edu.tw/	

10. Department of Social and Public Affairs

Program	Department of Social and Public Affairs
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation..)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p>
Contact Information	<p>Office : 5th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4552 E-mail : public@utapei.edu.tw Homepage : http://public.utapei.edu.tw/</p>

Program	Department of Social and Public Affairs	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 5 th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4552 E-mail : public@utapei.edu.tw Homepage : http://public.utapei.edu.tw/	

Program	Department of Social and Public Affairs
	Degree offered: Master
	Spring Semester (February 2018 entry)
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above.(Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p>
Contact Information	Office : 5 th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4552 E-mail : public@utapei.edu.tw Homepage : http://public.utapei.edu.tw/

11. Department of English Instruction

Program	Department of English Instruction	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p> <p>3. Two sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)</p> <p>※After matriculating, students can transfer to another department by rule.</p>	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p> <p>3. Two sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)</p>
Contact Information	<p>Office : 6th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4612 E-mail : english@utapei.edu.tw Homepage : http://english.utapei.edu.tw/</p>	

Program	Department of English Instruction	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Two sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 6 nd floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4612 E-mail : english@utapei.edu.tw Homepage : http://english.utapei.edu.tw/	

12. Department of Dance

Program	Department of Dance
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Autobiography in Chinese or English (experiences of dance education, purpose of study, and goals for the future) 4. A copy of Chinese or English transcript of the secondary degree diploma for applying for undergraduate program. 5. A dance piece of solo within 3-5 minutes (Ballet, contemporary dance, or traditional Chinese dance) performed by the applicant and recorded in DVD format. 6. Any document that shows the proficiency of the applicant in activities of student’s societies, performances, or competitions.
	✳After matriculating, students cannot transfer to another department.
Contact Information	<p>Office : (Tian-Mu Campus) 6th floor, Hong Tang Hall Tel. : 886-2-28718288 ext. 6609 E-mail : ophelialee@utapei.edu.tw Homepage : http://dance.utapei.edu.tw/</p>

13. Master's Program of Teaching Chinese as a Second Language

Program	Master's Program of Teaching Chinese as a Second Language
	Degree offered: Master
	Fall Semester (September 2017 entry)
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 3 or above.(Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS: 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p>
Contact Information	<p>Office : 4th floor, Qin-Pu Hall Tel. : 886-2-23113040 ext.4413 E-mail : literacy@utapei.edu.tw Homepage : http://gpchinese.utapei.edu.tw/</p>

College of Science

14. Department of Mathematics

Program	Department of Mathematics	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET <p>✘After matriculating, students cannot transfer to another department.</p>	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Two sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)
Contact Information	<p>Office : 5th floor, Administration Building Tel. : 886-2-23113040 ext.1913 E-mail : math@go.utaipei.edu.tw Homepage : http://math.utaipei.edu.tw</p>	

15. Department of Physical Education

Program	(Department of Physical Education)
	Degree offered: Master
	Spring Semester(February 2018 entry)
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57 or</p> <p>(2) TOEFL ITP: 460 or</p> <p>(3) IELTS : 4 level or</p> <p>(4) TOEIC: 550 or</p> <p>(5) Cambridge Main Suit : PET</p>
Contact Information	<p>Office : 886-2-23113040 ext.8613</p> <p>Tel. : 886-2-23113040 ext.8613</p> <p>E-mail : hsyab@utapei.edu.tw</p> <p>Homepage : http://physical.utapei.edu.tw/bin/home.php</p>

College of Kinesiology

16. Institute of Sports Sciences

Program	Institute of Sports Sciences	
	Degree offered: Master	Degree offered: Ph.D.
	Fall Semester (September 2017 entry)	
Additional documents required	Study plan < at least 1000 words >	
Contact Information	Office : 7 th floor, Administration Building Tel. : 886-2-2871-8288 ext.5802 E-mail : wthgood@gmail.com Homepage : http://doss.utapei.edu.tw/	

17. Institute of Sports Equipment Technology

Program	Institute of Sports Equipment Technology
	Degree offered: Master
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. The recommendation letter must be signed, scanned in PDF format and sent to the following email address.
Contact Information	<p>Office : 6th floor, Science & Information Building Tel. : 886-2-2871-8288 ext.6502 E-mail : kikol@utapei.edu.tw Homepage : http://iset.utapei.edu.tw/</p>

18. Department of Ball Sports

Program	Department of Ball Sports
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. Student recruitment allotment: basketball, billiard, badminton, tennis, baseball, soft tennis, volleyball, soccer, handball, softball, hockey, rugby, golf, bowling. 2. Please submit a photocopy of competition results and sign a statement attesting that the text of the photocopy has not been changed from the original. 3. Study plan (least 500 words)
Contact Information	<p>Office : 7th floor, Hong Tang Hall Tel. : 886-2-2871-8288 ext.6102 E-mail : taco@utapei.edu.tw Homepage : http://balls.utapei.edu.tw/</p>

Program	Department of Ball Sports	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. Student recruitment allotment: basketball, billiard, badminton, tennis, baseball, soft tennis, volleyball, soccer, handball, softball, hockey, rugby, golf, bowling. 2. Please submit a photocopy of competition results and sign a statement attesting that the text of the photocopy has not been changed from the original. 3. Study plan (least 500 words)	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 7 th floor, Hong Tang Hall Tel. : 886-2-2871-8288 ext.6102 E-mail : taco@utapei.edu.tw Homepage : http://balls.utapei.edu.tw/	

19. Department of Athletics

Program	Department of Athletics
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. Student recruitment: Archery 2. Original senior high school transcript (Chinese translation notarized by the Taiwan Overseas Representative Office). 3. Competition awards and special performance awards in recent three years (including verification documents and video materials). 4. Any supplementary materials helpful for review
	✳After matriculating, students cannot transfer to another department.
Contact Information	<p>Office : 6th floor, Hong Tang Hall Tel. : 886-2-28718288 ext.6202 E-mail : ronnie@utapei.edu.tw Homepage : http://athletics.utapei.edu.tw</p>

20. Department of Martial Arts

Program	Department of Martial Arts
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. Student recruitment allotment: Wrestling, Judo, Karate, Fencing, Taekwondo, Boxing, Martial Arts, Kendo. 2. Please submit a photocopy of competition results and sign a statement attesting that the text of the photocopy has not been changed from the original.
	※After matriculating, students cannot transfer to another department.
Contact Information	<p>Office : 6th floor, Hong Tang Hall Tel. : 886-2-28718288 ext. 6708 E-mail : chien0221@utapei.edu.tw Homepage : http://martialarts.utapei.edu.tw</p>

21. Department of Sports Performing Arts

Program	Department of Sports Performing Arts
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Original senior high school transcript (Chinese translation notarized by the Taiwan Overseas Representative Office). 4. Competition awards and special performance awards in recent three years (including verification documents and video materials). 5. Any supplementary materials helpful for review <p style="margin-left: 20px;">※Please keep all the original documents. Submitted items in the portfolio will not be returned.</p> <p style="margin-left: 20px;">※After matriculating, students can transfer to another department by rule.</p>
Contact Information	<p>Office : 4th floor, Hong Tang Hall</p> <p>Tel. : 886-2-2871-8288 ext.6002</p> <p>E-mail : huimin@utapei.edu.tw</p> <p>Homepage : http://dspa.utapei.edu.tw/</p>

22. Department of Recreation and Sports Management

Program	Department of Recreation and Sports Management	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	Fall Semester (September 2017 entry) Spring Semester(February 2018 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. A copy of Chinese or English transcript of the secondary degree diploma for applying for undergraduate program (original copies). 4. Any documents that might be supportive (e.g.: proof of student club activities, Sports performance, etc.) 	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) <ol style="list-style-type: none"> (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. A copy of Chinese or English transcript of the bachelor degree diploma for applying for undergraduate program (original copies). 4. Any documents that might be supportive (e.g.: proof of student club activities, Sports performance, Academic Research, etc.)
	<p>※After matriculating, students can transfer to another department by rule.</p>	
Contact Information	<p>Office : 4th floor, Administration Building Tel. : 886-2-2871-8288 ext.6802 E-mail : greenfriend01@utapei.edu.tw Homepage : http://irsm.utapei.edu.tw/</p>	

Program	Department of Recreation and Sports Management	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57 or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. A copy of Chinese or English transcript of the bachelor degree diploma for applying for undergraduate program (original copies). 4. Any documents that might be supportive (e.g.: proof of student club activities, Sports performance, etc.)	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 4th floor, Administration Building Tel. : 886-2-2871-8288 ext.6802 E-mail : greenfriend01@utapei.edu.tw Homepage : http://irsm.utapei.edu.tw/	

23. Department of Exercise and Health Sciences

Program	Department of Exercise and Health Sciences	
	Degree offered: Bachelor	Degree offered: Master
	Fall Semester (September 2017 entry)	
Additional documents required	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p> <p>3. Recommendation letters (can scan and upload letters)</p> <p>※After matriculating, students can transfer to another department by rule.</p>	<p>1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department’s professional evaluation.)</p> <p>2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department’s professional evaluation.)</p> <p>(1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET</p> <p>3. Recommendation letters (can scan and upload letters)</p>
Contact Information	<p>Office : 4th floor, Administration Building Tel. : 886-2-2871-8288 ext.6402 E-mail : joehsu70@utaipei.edu.tw Homepage : http://ehs.utaipei.edu.tw/</p>	

Program	Department of Exercise and Health Sciences	
	Sophomore 2	Junior 3
	Fall Semester (September 2017 entry)	
Additional documents required	1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation..) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL: 57or (2) TOEFL ITP: 460 or (3) IELTS : 4 level or (4) TOEIC: 550 or (5) Cambridge Main Suit : PET 3. Recommendation letters (can scan and upload letters)	
	※After matriculating, students cannot transfer to another department. ※Transfers must obtain required subjects and attend school scores.	
Contact Information	Office : 4th floor, Administration Building Tel. : 886-2-2871-8288 ext.6402 E-mail : joehsu70@utapei.edu.tw Homepage : http://ehs.utapei.edu.tw/	

College of City Management

24. Department of Urban Development

Program	Department of Urban Development
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL:57 or (2) IELTS :5 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET 3. One sealed and stamped letters of recommendation. (The letters of recommendation must be sent before the application deadline.)
	※After matriculating, students cannot transfer to another department.
Contact Information	Office : 3rd floor, Administration Building Tel. : 886-2-2871-8288 ext.3102 E-mail : ccm@utapei.edu.tw Homepage : http://dud.utapei.edu.tw/

25. Department of Urban Industrial Management and Marketing

Program	Department of Urban Industrial Management and Marketing
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL:57 or (2) IELTS :4 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET 3. Two sealed and stamped letters of recommendation. One should be from a Chinese teacher.
	※After matriculating, students cannot transfer to another department.
Contact Information	<p>Office : 3rd floor, Administration Building Tel. : 886-2-2871-8288 ext.3107 E-mail : duimm@utapei.edu.tw Homepage : http://duimm.utapei.edu.tw/</p>

26. Department of Health and Welfare

Program	Department of Health and Welfare
	Degree offered: Bachelor
	Fall Semester (September 2017 entry)
Additional documents required	<ol style="list-style-type: none"> 1. A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.) 2. Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL:57 or (2) IELTS :4 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET 3. Two sealed and stamped letters of recommendation. One should be from a Chinese teacher.
	※After matriculating, students cannot transfer to another department.
Contact Information	Office : 3rd floor, Administration Building Tel. : 886-2-2871-8288 ext.3107 E-mail : duimm@utapei.edu.tw Homepage : http://dhw.utapei.edu.tw/

Appendixes

Appendix 1. University of Taipei Guidelines for Admission of International Students

Corrections Approved by Tai Jiao Wen (V.) No.1020163844 official letter by Ministry of Education on October 31, 2013.

1. University of Taipei Guidelines for Admission of International Students (hereinafter referred to as "the Guidelines") have been established by University of Taipei (hereinafter referred to as "the University") in accordance with the regulation titled International Students Undertaking Studies in Taiwan promulgated by the Ministry of Education and University of Taipei Regulations to facilitate the admission of international students.
2. An individual of foreign nationality who has never held nationality status from the Republic of China ("R.O.C.") and does not possess an overseas Chinese student status at the time of their application is qualified to apply for admission under the Guidelines.

An individual of foreign nationality pursuant to the following requirements and having resided overseas continuously for no less than 6 years is also qualified to apply for admission under the Guidelines.

- (1) An individual who is a national of the R.O.C. but does not hold or never has had a household registration in Taiwan.
- (2) An individual who was a national of the R.O.C. but has no R.O.C. nationality at the time of their application and whose R.O.C. nationality has been annulled by the Ministry of the Interior for no less than 8 years at the time of their application.
- (3) Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign national who has been selected by a foreign government, organization, or school and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding paragraph.

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (Feb. 1st or Aug. 1st) as the designated due date for the time of study.

The term "overseas" as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term "reside overseas continuously" means that an international student does not stay in the ROC for no more than a total of 120 days per calendar

year. The only exceptions to this method of calculation are those who fulfill one of the following requirements with written supportive proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

- (1) Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education.
- (2) Attended a Mandarin Chinese language center at a university/college of which international student recruitment is approved by the Ministry of Education and to which the total length of stay is less than 2 years.
- (3) Exchange students whose length of total exchange is less than 2 years.
- (4) An Internship in Taiwan which has been approved by an authorized central government agency to which the total length of stay is less than 2 years.

An individual who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before February 1, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

3. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under the Guidelines.

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual stays in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the previous Article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations.

The term “reside overseas continuously” means an individual stays in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempted if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 of the previous Article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

The six and eight years calculation period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due

date for the time of study.

The term overseas as prescribed in paragraph 5 in previous article shall apply to paragraphs 1 to 4.

4. International students who are dismissed from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation. If the aforementioned situation proves to be true after investigation, the University shall withdraw the student's admission or dismiss the student.

Upon completion of the course of study at a school in Taiwan to which an international student has applied, the student's admission to another school's academic program shall be handled in a manner identical to the admission procedures for local students. An exception is that an application for a master's degree or higher levels of graduate studies can be processed under the Guidelines.

5. The number of international students that the University may admit is limited to an additional ten percent of the number of local students approved for that academic year by the Ministry of Education. The number of international student admissions shall be incorporated into the total admission figure and be reported to the Ministry of Education for appraisal and ratification.

The University may admit international students to take up places originally available to local students within the approved admission quota for that academic year if the places remain vacant. The number for admission prescribed in Paragraph 1 does not include international students with a non-degree status.

6. International students applying for admission to the University shall submit their applications during the University's designated application periods. Those applicants that qualify through the review or screening process will be granted admission by the University. The following application documents need to be submitted:

- (1) Two copies of application form for enrollment.
- (2) Academic credentials:
 1. Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 2. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 3. Academic credentials from other areas:
 - (1) Academic credentials earned at overseas Taiwan schools or Taiwan schools established for Taiwanese businessmen's children in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
 - (2) Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools

shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.

- (3) Financial statement that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization.
- (4) Others as required by the respective departments, institutes, degree programs.
- (5) Two Recommendations (including one from a Chinese teacher or one that states the applicant's Chinese and English proficiency).
- (6) An English or Chinese study plan.

When reviewing the application documents without verification by overseas consulates, representative offices, agencies of the country or other bodies authorized by the Ministry of Foreign Affairs (hereinafter referred to as 'Overseas Agencies') or institutes established or appointed by, or a private agency commissioned by the Executive Yuan as prescribed in subparagraphs 2 and 4 of the preceding paragraph, the University may request for verification by an Overseas Agencies. If the said documents have been verified, the University may request examination of the documents.

An international student who has completed a bachelor's degree or a higher degree in Taiwan and applies for a master's program or a higher degree shall be exempt from the rules listed in Paragraph 1. International students who continue to apply another bachelor's degree shall be handled in a manner identical to the admission procedures for local students.

International students who have graduated from schools for International Residents in Taiwan, or from bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit credentials and transcripts for each academic semester to apply for admission under the Guidelines and are exempt from the rules listed in Paragraph 1.

If the University provides specially approved international programs, the application schedule and the documents required shall be handled in accordance with Admission Handbooks. Applicants that qualify through the review or screening process will be granted admission by the Office of Academic Affairs.

7. International students shall apply in accordance with the University's Admission Handbook for International Students. Then the Office of Academic Affairs shall conduct formality examination, and respective departments, institutes, and degree programs shall proceed profession review or selection and submit the results to the Office of Academic Affairs for compilation by the end of every May. The Office of Academic Affairs shall propose the compilation of results to the Student Admission Committee. After approved by the committee, the admission list shall be announced after submitted and approved by the President of the University.

8. International students qualified through the review process shall complete the enrollment within stipulated schedule. Students who are not able to complete the enrollment due to some reasons shall apply for leave of absence to the Office of Academic Affairs. Students who fail to complete the enrollment and are not granted with a leave shall be considered giving up the admission.

At the time of enrollment, international student admitted by the University shall present proof of a medical and injury insurance policy which is valid for at least 6 months from the date the student enters the ROC. Current students shall present written proof that they have joined Taiwan's National Health Insurance Plan. International students who are not covered in any insurance policy shall pay insurance fees during the enrollment and commission the University to acquire insurance policies for them.

The aforementioned written proof of insurance issued in foreign country shall be verified by the 'Overseas Agencies'.

9. International students admitted and approved by the University who enroll at the time not beyond one third of the first semester of the current school year shall register for the first semester. Those who enroll at the time beyond one third of the first semester of the current school year shall register for the second semester or the next school year.

10. Fees that are to be paid by international students in Taiwan should be calculated by using the following:

- (1) Students who are admitted to study in Taiwan as recipients of MOFA Taiwan Scholarships under the recommendation of the designated overseas agencies or holders of the status of permanent residents in our country shall pay their tuition and other fees in accordance with the same standards that apply to ROC nationals.
- (2) Students admitted in accordance with an education cooperation agreement shall pay their tuition and fees specified in the agreement.
- (3) International student who does not qualify to the preceding 2 Subparagraphs may apply the University's tuition and fees standard stipulated for international students.

Students that were admitted to study in Taiwan before the effective date of the February 1, 2011 amendment shall pay for their tuition and other fees for that period of education in accordance with the previous standards.

11. The university shall promptly register the international student data on the management information system designated by the Ministry the Education. The data refers to that of school entrance, transfer, suspension or dismissal and any change or loss of student status.
12. International students shall not apply for Extension Programs at universities/colleges designed for returning education students, that is, part-time or in-service courses of Bachelor's or Master's

programs, or other programs that are provided in the evening or during holidays. International students who have obtained legal resident status of Taiwan or are enrolled in a program ratified by the Ministry of Education are exempted from the Point.

An international student who has been approved for an internship after their graduation from the University and the Ministry of Education may have his or her international student status extended for one year at most after graduation.

During the course of study in Taiwan, international students who have undertaken initial household registration, resident registration, naturalization or restoration of the R.O.C. nationality shall lose their international student status and shall be dismissed by the University in accordance with University of Taipei Regulations.

International students may attend the examination for transfers in accordance with the University's stipulations for recruiting transfer students. However, international students who are dismissed from university/college after admission due to behavior issues or a conviction under the Criminal Law may thereafter not apply for admission to the University.

13. The University may sign education cooperation agreements with foreign schools and recruit international exchange students under the condition that it will not compromise normal teaching routines. The University may apply the Guidelines to accept international students as non-degree seeking students.

International students who apply as non-degree seeking students in accordance with the aforementioned paragraph shall enroll and select courses in a manner identical to those of formal students. Non-degree seeking students shall be granted with credit credentials for the courses taken and passed.

14. Non-degree seeking students shall apply admission in accordance with Point 6 of the Guidelines if they want to enroll as a formal student after the term of study.

Students who are approved for admission in accordance with the aforementioned paragraph shall apply for credit exemption to their departments/ institutes in accordance with relevant regulations stipulated by their departments/ institutes.

15. The University shall establish special international student programs under international academic cooperation framework or other special needs and shall comply with the regulations governing total quantity development scale and resource conditions of universities and file an application to the Ministry of Education for approval.
16. The Office of Research and Development of the University represents the university externally to handle the affairs about the airport pick-ups, entries and exits, information presentation, etc. of overseas Chinese students, international students, and students from Mainland China. The Office of Research and Development is also designated as the specific contact for non-local students. At the enrollment and during their study in Taiwan, the affairs of non-local students are handled by

respective competent authorities in accordance with the University of Taipei Regulations and other relevant regulations.

When an international student suspends or drops the studies, changes or loses the student status, the University's Registrar Division under the Office of Academic Affairs shall notify the Office of Research and Development to report to National Police Agency under Ministry of the Interior, the Service Center of National Immigration Agency under the Ministry of the Interior and the police station in which the school is located, and send copies of these notifications to the Ministry of Education.

If international students violate the Employment Services Act, the Office of Student Affairs shall handle the cases in accordance with the related regulations after investigation.

17. The Guidelines have been approved by an Academic Affairs Meeting and implemented after submitted to the Department of Education, Taipei City Government, and transferred to the Ministry of Education for approval.

Appendix 2. Declaration for International Students University of Taipei

1. I hereby attest that I am qualified to apply for admission as an international student under the Regulations Regarding International Students Undertaking Studies in Taiwan as promulgated by Ministry of Education, Republic of China (ROC).

2. I hereby attest that I fulfill one of the following conditions:

- At the time of application, I am holding foreign nationality and have never held ROC nationality. Moreover, I do not have overseas Chinese student status.
- At the time of application, I am holding both foreign and ROC nationalities but have never been registered as part of a household in Taiwan. Moreover, I have been living abroad continuously for more than 6 years, have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.
- I am holding foreign nationality and once had ROC nationality but have not been registered as part of a household in Taiwan, as determined by the Ministry of Interior, for at least 8 years. I have been continuously living abroad for more than 6 years. Moreover, I have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.
- An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macau, has never been registered as part of a household in Taiwan and, at the time of application, has resided in Hong Kong, Macau, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.
- An applicant who is a former citizen of Mainland China, currently holds a foreign nationality, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided overseas for no less than 6 years is qualified to apply for admission under these regulations.

3. The highest degree diploma I offer (high school diploma for undergraduate applicants, college school diploma for undergraduate applicants, university diploma for master's program applicants) is valid and was legally awarded in the country where I graduated. The certificate I have is equivalent to that is awarded by a lawful academic school in R.O.C. I don't employ overseas Chinese student status to apply for any other college or university in R.O.C.

4. All of the documents provided (including diploma, passport and other relevant documents, original or copy) are valid. Should any documents be found to be invalid or false, my admission to University of Taipei will be revoked, and no proof of attendance will be issued.

5. At the time of registration, admitted applicants must provide the original academic degree diploma and transcripts verified by a Taiwan overseas representative office, or verified by an

institute established or appointed by, or through a private agency commissioned by, the Executive Yuan. If the related certificates cannot be submitted on time, the admissions offer will be revoked.

6. I have never completed or been expelled from any academic program in R.O.C.

※I authorize University of Taipei to verify all of the above information provided. If any document is found to be false after admission, I have no objection to being deprived of registered student status.

Applicant's Signature _____ Date _____

Appendix 3. Declaration

I, the undersigned, fail to complete the check-in procedure as an admitted international student of the academic year 2016 to University of Taipei because I am not able to present my academic certificate. Please put my name on the record and grant me permission to submit the documentation later. I guarantee I will submit all the necessary documents by the registration day to complete the procedure and obtain my student status. If the related certificates are not presented on time, I will accept revocation of my qualification to register.

Location for turning in the documentation: Registration Division, Office of Academic Affairs, 1st floor, Administration Building. Tel No.: 886-2-23113040 ext.1121、1122

Department: _____

Name: _____

Student No. : _____

Signature: _____

Tel No. _____

Mobile Phone No.: _____

Mailing Address: _____

E-MAIL : _____

【 University of Taipei copy.】

Appendix 4. Letter of Authorization

To Whom It May Concern:

I, _____ (*English full name*), ID No.

_____, Student ID No. _____, hereby waive my rights under

the Rights of Privacy Act and authorize the release of all information relevant to my

academic record at

_____ (*school name and full address*) to **Utapei of University**,

located in Taipei, Taiwan.

I authorize this school to check my admission requirements, as well as

to determine if my degree qualification was obtained by a distance learning program,

Internet program, or from an associated college or validated course in _____

(*country*) or overseas.

Signed,

_____ (signature)

_____ (date)

Appendix 5. Reference for Tuition and Incidental Fees Per Semester

- I. The following tuition rates are for reference only. For academic 2017, the data stated by the Ministry of Education (MOE) or University of Taipei issued document applies. Tuition and incidental fees are subject to change annually. (There are two semesters in each academic year.)**

(All fees shown are in NTD (New Taiwan Dollars))

College / Degree Offered	College of Education	College of Humanities and Arts	College of Science	College of Kinesiology	College of City Management
Doctor (including Credit Fees per Hour)	\$46,300	\$46,300		\$54,000	
Master(including Credit Fees per Hour)	\$45,100	\$45,100	\$52,700	\$54,000	
Bachelor(including Credit Fees per Hour)	\$45,700	\$45,700	\$53,200	\$53,550	\$53,550

NOTE:

The Department of Music charges the same rate as the College of Science. Master's Program of Teaching Chinese as a Second Language charges the same rate as the College of Humanities and Arts.

II. Other fees include:

- i. The students must pay the insurance fees of Student Group Insurance and the National Health Insurance(starting from the fifth month of enrollment).
The Department of Education of Taipei City Government will announce how many the insurance fees you should pay.
- ii. Master program of the Music Department also charges individual advisory fees.

III. Please check with the Office of Student Affairs for medical insurance.

IV. Financial Aid:Available via application to the Office of Student Affairs.

V. Standard charge for Po Ai Campus Accommodation: NT\$5500 (accommodation fee NT\$4,500 & internet rate NT\$1000)

Standard charge for Tian-Mu Campus Accommodation:

Four-bed room - NT\$10,000/per person (accommodation fee NT\$9,000 & internet rate NT\$1000) .

Six-bed room - NT\$8,500/per person (accommodation fee NT\$7,500 & internet rate NT\$1000) .

- ※ The above-mentioned tuition and incidental fees are for reference only. For academic 2017, the data stated by the Ministry of Education (MOE) or University of Taipei issued document applies.

You can see the list of tuition fees via :

<http://reg.utapei.edu.tw/files/11-1018-79.php>

Appendixes 6.UT Distinguished International Student Grants for College/Graduate Students Application Form 1st 2nd Semester of _____ Academic Year

Date : _____(yyyy)_____(mm) ___(dd)

Name		Student Status	<input type="checkbox"/> College students <input type="checkbox"/> Graduate students
Student ID NO.			
ARC NO.		Department	
Account Number of Bank		Date of Birth	
Contact Phone No.		E-mail Address	
Academic Achievement of Last semester			
<p>Checklist: Applicant is to submit the following :</p> <input type="checkbox"/> 1.Application form <input type="checkbox"/> 2.Official Senior school or University Last semester transcript <input type="checkbox"/> 3.Copy of valid ARC with one-year extension <input type="checkbox"/> 4.Copy of bank account passbook <input type="checkbox"/> *5. Other related documents like academic achievement documents, the documents of participate in student activity, competition winners documents etc.			
<p>Notes:</p> <p>1.Applicant must follow the University Scholarship Regulation and prepare the application documents; any missing information will result in your application being considered incomplete and may affect your scholarship status.</p> <p>2.Graduate students can obtain NT.12,800 and College Students can obtain NT.19,200.(Graduate students have to work at Office Of International Affairs for 80 hour, College Students have to work at Office Of International Affairs for 120 hour.)</p>			
Applicant's Signature	Case officer	Dean of International Affairs	

Application Documents:

- * Please photocopy and paste the specified information in the spaces provided below.
- * It is the applicant's responsibility to submit a completed and accurate form.
- * If necessary, other designated application documents can be attached to the reverse side of this form.

Photocopy of the ARC, frontside	Photocopy of the ARC, backside
Photocopy of page with account number from bank account passbook	

UT Distinguished International Student Scholarship for College/Graduate Students
Application Form _____ Academic Year

Date : _____(yyyy)_____(mm) ____ (dd)

Name		Student Status	<input type="checkbox"/> Master Student <input type="checkbox"/> Doctoral students
Student ID NO.			
Passport NO.		Department	
Account Number of Bank		Date of Birth	
Contact Phone No.		E-mail Address	
Academic Achievement of Last semester			
<p>Checklist: Applicant is to submit the following :</p> <input type="checkbox"/> 1.Application form <input type="checkbox"/> 2.Official Senior school or University Last semester transcript <input type="checkbox"/> 3.Copy of valid Passport with one-year extension <input type="checkbox"/> 4.Copy of bank account passbook <input type="checkbox"/> *5. Other related documents like academic achievement documents, the documents of participate in student activity, competition winners documents etc.			
<p>Notes:</p> <p>1.Applicant must follow the University Scholarship Regulation and prepare the application documents; any missing information will result in your application being considered incomplete and may affect your scholarship status.</p> <p>2.The qualified applicant student can obtain NT 100,000. We distribute NT 50,000 at the first semester and distribute NT 50,000 at the second semester.</p>			
Applicant's Signature	Case officer	Dean of International Affairs	

Application Documents:

- * Please photocopy and paste the specified information in the spaces provided below.
- * It is the applicant's responsibility to submit a completed and accurate form.
- * If necessary, other designated application documents can be attached to the reverse side of this form.

Photocopy of the Passport, frontside	Photocopy of the Passport , backside
Photocopy of page(s) with account number from bank account passbook	