

103 學年度招生委員會通過 (103.3.7)

臺北市立大學

外國學生學士班二、三年級轉學生

申請入學招生簡章

**Sophomore and Junior Transfer Student
Admission Brochure for International Student Application**

University of Taipei

Academic Year 2014-2015

臺北市立大學 103 學年度招生委員會

本校網址：<http://www.utaipei.edu.tw/bin/home.php>

報名網址：<http://exam.utaipei.edu.tw/enroll/>

招生組網址：<http://recruit.utaipei.edu.tw/bin/home.php>

103 學年度申請至本校秋季班就讀之外國學生，應備文件及相關規定應以中華民國教育部網站公布之最新「外國學生來臺就學辦法」之規定為準，請申請者隨時查閱教育部網站(網址：<http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>) 及本校網站 <http://recruit.utaipei.edu.tw/bin/home.php>。

The documents required for application are based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” The most recent regulations can be found on the MOE website：<http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>, and the UTAIPEI website：<http://recruit.utaipei.edu.tw/bin/home.php>

◎網頁公布錄取名單時，將以考生全名公告。

Online announcement will include student's full name.

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103 學年度外國學生學士班二、三年級轉學生申請入學招生重要日期

Key Dates for International Students Admission Academic 2014-2015

秋季班(2014 年 9 月入學) Fall semester (September 2014 entry)

工作項目/Schedule of Events	日期/Date
公告招生簡章 Releasing the Brochure of Admission Information	2014年3月14日 Before March 14, 2014
線上申請 Online Application (http://exam.utaipei.edu.tw/enroll/)	申請截止日期 Application Deadline May 20, 2014
上網傳送相關申請表件期間 The period of time for sent application documents online.	自2014年4月7日至2014年5月20日 April 7, 2014 - May 20, 2014
申請表件送各院系所初審 Application Review by Departments/Graduate Institutes	2014年5月25日至2014年6月10日 May 25, 2014 - June 10, 2014
學歷查證 Verification of academic background	2014年5月1日至2014年6月30日 May 1, 2014- June 30, 2014
公告錄取名單 Announcement of the Admission Roster on uTaipei Website (http://recruit.utaipei.edu.tw/files/13-1020-30699.php?Lang=zh-tw)	2014年6月29日前 Before June 29, 2014
寄發錄取/不錄取通知 Sending Letter of Acceptance/Non-acceptance	2014年6月30日 June 30, 2014

◆ 招生問題諮詢 (上班日上午8:30 - 下午4:30)

Contact Information (8:30am-4:30pm, Monday through Friday)

項目 Event	電話 Tel. Number	單位 Office in Charge
申請及公告錄取名單 Application and Announcement of Admission Roster	886-2 23113040#1151、1152	教務處(招生組) Recruitment Division, Office of Academic Affairs
招生系所相關問題 Questions for degree programs for international student admissions	詳見系所分則 For details, please refer to individual requirements.	各招生系所 Departments or Graduate Programs
報到、註冊入學 Check-in, Registration	886-2 23113040#1121、1122	教務處(註冊組) Registration Division, Office of Academic Affairs

◆ 招生資訊網網址：

Recruitment and Admission Information, Website:
<http://recruit.utaipei.edu.tw/>

◆ 其他相關單位聯絡資訊：

Contact Information for related units:

一、教育部國際及兩岸教育司網址：

Department of International and Cross-strait Education, Ministry of Education, Website:
<http://www.edu.tw/Default.aspx?WID=409cab38-69fe-4a61-ad3a-5d32a88deb5d>
電話 Tel：886-2-7736-6666

二、外交部領事事務局網址：

Bureau of Consular Affairs, Ministry of Foreign Affairs, Website:
<http://www.boca.gov.tw/np.asp?ctNode=676&mp=1>
電話 Tel：886-2-2343-2888

三、內政部入出國及移民署網址：

National Immigration Agency, Website:
<http://www.immigration.gov.tw/welcome.htm>
電話 Tel：886-2-2388-9393 886-800-024-111

總 則/General Rules

壹、招生學系/Academic Programs

學院School	學系名稱 Department	學士班二年級 Sophomore	學士班三年級 Junior
教育學院 School of Education	幼兒教育學系 (Department of Early Childhood Education)	●	●
人文藝術學院 School of Humanities & Arts	視覺藝術學系 (Department of Visual Arts)	●	●
	舞蹈學系 (Department of Dance)	●	●
理學院 School of Science	體育學系 (Department of Physical Education)	●	●
	地球環境暨生物資源學系 (Department of Earth and Life Science)	●	●
	數學系 (Department of Mathematics)	●	●
體育學院 School of Kinesiology	運動藝術學系 (Department of Sport Performing Arts)	●	—

貳、申請資格及相關規定/ Qualifications and Related Regulations for Application

一、申請資格 / Eligibility

- (一)申請資格係依據教育部「外國學生來臺就學辦法」之規定。辦法如經修正，將以教育部公告為準。

The application qualification is based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” If the MOE Regulations were updated or changed, the MOE Regulations announced by MOE prevail.

- 1.具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者。

An individual of foreign nationality, who has never held nationality status from the Republic of China (“R.O.C.”) and who does not possess an overseas Chinese student status at the time of their application, is qualified to apply for admission under this regulation.

- 2.具外國國籍且符合下列規定，於申請時並已連續居留海外六年以上者：

An individual of foreign nationality, who has stayed overseas continuously for no less than 6 years pursuant to the following regulations:

- (1)申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

An individual who also is a national of the R.O.C., but does not hold nor has had a household registration in Taiwan.

- (2)申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.

- (3)前二款均未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。

Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from the authorized educational government agencies.

第二項所定六年及八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

The 6 and 8 years calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (Feb. 1st or Aug. 1st) as the designated due date for the time of study.

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間不得逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supportive proof:

(1) 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。

Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the MOE;

(2) 就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。

Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;

(3) 交換學生，其交換期間合計未滿二年。

Exchange students, whose length of total exchange is less than 2 years; or

(4) 經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

具外國國籍並兼具中華民國國籍，且於本辦法中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before Feb. 1st, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before Feb. 1st, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

6. 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依規定申請入學。

An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.

前項所稱連續居留，指每歷年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt, if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the previous Article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本辦法規定申請入學。

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations.

前項所稱連續居留，指每歷年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

The term “reside overseas continuously” means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempted if any of the conditions prescribed in Subparagraphs 1 through 4, of Paragraph 5 of the previous Article, applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

7. 申請學士班者須至少就讀我國教育部採認之國外大學一個學年以上。

Applicants who have finished **at least one academic year** in a college or university recognized by

the Ministry of Education, ROC can apply for admission (Please refer to the website of the Bureau of International, Cultural, and Educational Relations, Ministry of Education at <http://www.edu.tw/Default.aspx?WID=409cab38-69fe-4a61-ad3a-5d32a88deb5d>).

註：中華民國國籍法第二條：

Note: Article 2 of the Nationality Act:

有下列各款情形之一者，屬中華民國國籍：

A person who meets one of the following requirements has acquired nationality of Republic of China:

一、出生時父或母為中華民國國民。

A person whose father or mother was, at the time of his (her) birth, a citizen of the Republic of China.

二、出生於父或母死亡後，其父或母死亡時為中華民國國民。

A person born after the death of his (her) father or mother who was, at the time of his (her) death, a citizen of the Republic of China.

三、出生於中華民國領域內，父母均無可考，或均無國籍者。

A person born in the territory of the Republic of China and whose parents are both unknown or are stateless.

四、歸化者。

A naturalized person.

前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。

The provisions specified in sub-paragraphs 1 and 2 of the preceding Paragraph shall apply to minor children on the date of the promulgation of the amendment of this Law.

(二)相關規定：申請人應具備之語文基本能力依系所規定辦理。

Relevant Regulation: Language requirements may differ from program to program. If required otherwise, the applicants should follow the individual requirements demanded by the intended departments or graduate programs.

參、申請注意事項/Application Instructions

一、申請日期 / Application Date

2014年4月7日至2014年5月20日

April 7, 2014 - May 20, 2014

二、線上申請 / Online Application

請至本校「招生報名系統」填寫線上申請表，並列印所有相關表格，於申請截止期限內郵寄或親自送達教務處招生組，線上申請網址為 <http://exam.utaipei.edu.tw/enroll/>

Fill in the **online application form** and print all required documents. Submit documents in person or mail the complete application package to the uTaipei recruitment division, academic affairs before the deadline.

Online application website: <http://exam.utaipei.edu.tw/enroll/>

三、申請程序/ Application Procedures

步驟一 Step 1	<p>◇請先確認您的身分符合外國學生申請資格，再確認欲申請就讀系所及入學時間之申請截止期限。</p> <p>Please make sure that you are eligible to apply as an international student. Then, check the program for which you intend to apply.</p> <p>截止期限：2014年4月7日至2014年5月20日</p> <p>Application Date: April 7- May 20, 2014</p>
步驟二 Step 2	<p>◇請至「臺北市立大學招生報名系統」進行線上報名，填妥報名資料並確認無誤後送出，即可列印入學申請表、繳交資料紀錄表、具結書、文件驗證切結書(如適用)、財力保證書(如適用)、報名信封封面。</p> <p>Apply via uTaipei online application system. Enter your personal data into this system carefully. After filling out the application forms online, make sure all of the information is correct, click “send” to complete the online procedure, then print out the application form, checklist, declaration, deposition of admissions documents to be verified(if applicable), financial guarantee (if applicable) and application cover sheet.</p>
步驟三 Step 3	<p>◇請於列印之入學申請表、具結書及文件驗證切結書上簽名。</p> <p>Sign your name on the completed application form, declaration and deposition of admissions documents to be verified.</p>
步驟四 Step 4	<p>◇準備申請所需文件，並檢查您欲申請之系所是否有另外繳交資料。</p> <p>Prepare all required documents and check if the intended programs have additional required documents.</p>
步驟五 Step 5	<p>◇申請文件請於截止日前以掛號郵寄或親自送至以下地址(海外地區建議使用DHL或FedEx等快遞服務)。(請將報名信封封面，黏貼於申請郵件上)</p> <p>The application package must arrive in person or by post to the following address</p>

	<p>before the application deadline. (DHL or FedEx service is recommended for application packages mailed from overseas.)</p> <p>(Please attach the Application Cover Sheet to the outside of the envelope containing your application package.)</p> <p>臺北市立大學校本部(教務處招生組) 臺北市10048中正區愛國西路1號 Recruitment Division Office of Academic Affairs, University of Taipei No.1, Ai-Guo W. Rd., Taipei 10048, Taiwan, Republic Of China</p>
<p>步驟六 Step 6</p>	<p>◇當申請表件收到時，我們會以電子郵件方式通知。</p> <p>You will be notified via e-mail when your application package has been received.</p>

四、申請應繳交資料/ Materials Required for Application

- (一) **繳交資料紀錄表** **1份** (表格將於線上申請表填完後，自動帶出)。

A check list signed by the applicant. (The check list will be generated after filling in the online application system.)

- (二) **入學申請表** **2份** (上網列印申請表，請於第1頁右上角貼妥2吋半身脫帽近照)。

Two completed application forms (Print the form out through the online application system. Please attach a recent 2-inch bust and hatless photo on each one.)

- (三) **護照影本或其他國籍證明文件** **1份**。

A copy of passport biographical page or other equivalent **verification of nationality.**

- (四) 經我國駐外館處驗證之外國學校**最高學歷**或同等學力證明文件及**成績單**(中、英文以外之語文，應附中文或英文譯本)各**1份**。

A copy of notarized diploma and transcript of academic records translated in English or Chinese.

◎應屆畢業生申請者，申請時可不需繳交畢業證書，但註冊時必須繳交，否則取消錄取資格。

Graduating students are not required to hand in their diploma during the application process. However, if admitted, notarized diplomas must be submitted at the time of registration, or student's admissions offer will be revoked.

- (五) **推薦信** **2封** (須彌封)。

Two sealed and stamped letters of recommendation.

- (六) 中文或英文**留學計畫書**及**自傳**各**1份**。

A study plan and personal resume (in English or Chinese).

- (七) 具備足夠在臺就學之**財力證明書** **1份**，採用下列3種方式之一辦理：

Financial proof must be submitted by using one of the following documents:

1. 領取獎學金之證明。

The proof of scholarship.

2. 經我國駐外館處驗證蓋章之最近三個月內財力證明書影本。

One photocopy of a financial statement within the past three months must be verified by the Taiwan overseas representative office in the country of the institution which issued the financial statement.

3. 臺灣金融機構開具之最近三個月內財力證明影本一份。

One photocopy of a financial statement, issued by a financial institution in Taiwan, within the past three months.

◎存款證明非申請人帳戶，需附上資助者之財力保證書及其存款證明(如附表)

If the financial statement is not in the name of the applicant, a financial guarantee is also required from the sponsor. (see Appendix)

- (八) 系所指定之其他文件。

Additional documents and materials required by the intended departments or graduate programs.

- (九) 文件具結書 1份。

A deposition signed by the applicant.

- (十) 如曾為雙重國籍者須檢附由內政部發給的「喪失國籍許可證明書」影本或其他證明文件。(如適用)

An applicant who has formerly had Republic of China citizenship must attach a photocopy of the “**Forfeited Nationality Permit Certificate**” issued by Ministry of the Interior or other official certificate. (if applicable).

備註：

Note:

1. 依據「後天免疫缺乏症候群防治條例」第 14 條規定：「中央衛生主管機關對入境或居留達三個月以上之外國人，得採行檢查措施，或要求其提出最近三個月內人類免疫缺乏病毒抗體之檢驗報告。前項外國人經檢驗結果呈陽性反應或拒絕接受檢查者，得令其離境。」

Article 14 of the “AIDS Prevention and Control Act” states that “the central competent health authority may impose examination measures on aliens, who entering with an intention to stay for more than three months, or require them to submit a testing report for HIV antibodies during the previous three months. As for examination or testing of the preceding paragraph, when positive, the central competent health authority shall notify the Ministry of Foreign Affairs or the Ministry of the Interior to revoke or annul their visas or permits of stay or residence, and order the person to be deported.”

2. 外國學生申請應備文件及相關規定，應以中華民國教育部網站最新公布之「外國學生來臺就學辦法」為準，請申請者隨時查閱教育部網站(網址：

<http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>)。

The documents required for application are based on “MOE Regulations Regarding International Students Undertaking Studies in Taiwan.” The most recent regulations can be found on the MOE website : <http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL009279>

3. 所有申請文件概不退還，請自行保留備份。

Application documents will not be returned for any reason. Please make copies for your own records if needed.

五、申請注意事項/Application Issues

(一) 申請人不曾以僑生身份在中華民國就讀。

Applicant has never studied in the Republic of China as an Overseas Chinese student.

(二) 依教育部規定，凡曾遭國內大專院校退學者，不得再依「外國學生來臺就學辦法」向本校申請入學。若違反此規定並經查證屬實者，撤銷其入學資格。

In accordance with MOE regulations, those who have been expelled from any university or college in the Republic of China are not eligible to re-apply for admission under the regulations regarding international students undertaking studies in Taiwan. Non-compliance will result in immediate revocation of University of Taipei student status.

(三) 已報名或錄取之學生，如經發現申請資格不符規定或所繳交之證件有變造、偽造、假借、冒用等不實情事者，未入學者即取消錄取資格；已入學者開除學籍，亦不發給任何學歷證明；如將來在本校畢業後始發現者，除勒令繳銷其學位證書外，並公告取消其畢業資格。

Offer of admission shall be revoked and/or the student shall be dismissed from uTaipei if any information provided in the application or any of the supporting documents has been found to be falsified. Those who have graduated shall have their diploma revoked.

六、修業期限/Terms of Study

學士班：累計 4 至 6 年 Undergraduate program: 4-6 years

七、申請費用規定/ Application Fee Guidelines

申請費：免收

Application fee: Free

肆、審查或甄試/ Application Evaluation

請參閱後列各教學單位招生分則

Please refer to the information listed by each degree program.

伍、公告錄取名單/ Announcement of Admission Roster

2014年6月30日前採網路公告，並行文寄發錄取通知及入學通知。

Online announcement before June 30, 2014.

Website網址: <http://recruit.utapei.edu.tw/bin/home.php>

The letter of acceptance and admission notice will be delivered via regular mail. Website : <http://recruit.utapei.edu.tw/bin/home.php>

※因故停止上班時，順延至恢復上班日公告，錄取通知函及入學通知書另函寄送。

※ If for any reason the office is not open on that day, the announcement will be postponed till the day that the office is open and be done as scheduled.

陸、報到/Check-in at uTaipei for Admitted Students

一、錄取生應依錄取通知之規定，在指定期限內辦理「網路報到」手續（網址將載明於錄取通知單上）。

Admitted students are required to submit a New Student Confirmation Form online. The website of the online confirmation will be noted in the letter of acceptance.

二、報到應繳證件/Documents Required for the Check-in

(一) 本校入學通知書。

The letter of acceptance

(二) 國外學歷證件正本。

The official paper of the applicant's highest foreign education certificate or degree diploma.

三、錄取生報到時未能取得學歷證明文件者，請填寫簡章附錄之同意書，並註冊日前補繳，逾期未繳者取消入學資格。

Admitted students who do not obtain their academic certificates on the time for check-in should fill out the declaration (see Appendix) and present all the required documents by the registration day, 2014. Admissions will be revoked for those who fail to turn in the required certificates on time.

四、入學相關表件於報到時發給。

Related forms and documents will be given upon check-in.

- 五、本校係採先行受理申請，俟錄取報到後再行審核資格，如發現不符資格時，逕行取消錄取資格。

Admitted students should be presented for check-in first and eligibility will be evaluated later. If anyone is found disqualified, his or her admission will be cancelled.

柒、註冊入學/Registration

- 一、請依新生註冊須知規定事項辦理註冊，於入學註冊時，應檢附已於國外投保自入境當日起至少6個月效期之醫療及傷害保險。前項國外之保險證明，應經駐外館處驗證。

At the time of registration, admitted students should follow the registration regulations for freshman and should present proof of insurance which includes both medical and personal accident coverage for a period of at least six months from the date of their arrival in Taiwan. **Overseas insurance proof should be verified by the Taiwan Overseas Mission.**

二、保留入學資格/Detaining Eligibility for Admission

錄取生因病、懷孕或其他特別事故，不能於該學期開學時入學者，得檢具相關證明文件向學校申請保留入學資格，展緩入學，惟以1年為限，如有特殊情形者，得再申請延長1年。申請保留入學資格之新生，應於規定開學日前，繳入學證明文件，向教務處提出書面申請。

Admitted students who are not able to register at the beginning of the semester due to illness, pregnancy, or other incidents or accidents, may apply to retain his or her eligibility for admission. The admission extension is for one year only. Special cases may apply for an additional year of extension. New students should apply for admission reservation to the Office of Academic Affairs by submitting the acceptance letter as well as the written application before the semester starting date specified on the calendar of uTaipei.

- 三、休學、修業年限、畢業條件及應修學分數、學分抵免等學籍相關規定，請洽本校教務處註冊組（886-2-23113040#1121），或至本校網頁查詢，網址：<http://reg.utaipei.edu.tw/>

For matters relating to students' leaves of absence, duration of the term of study, qualification for graduation, required credits and credit waiver, please check with Registration Division, Office of Academic Affairs (Tel.: 886-2-23113040 #1121) or visit the website: <http://reg.utaipei.edu.tw/>

- 四、錄取生須經本校體檢，凡有精神異常、開放性肺結核、法定傳染性疾病等

致影響公共安全或衛生者，應經治療痊癒並提出證明後，始得入學。（政府法規另有規定者，依法辦理。）

Admitted students should receive a medical check-up at uTaipei. Those who are found to be suffering from abnormal mental conditions, tuberculosis, and communicable diseases, and therefore may be a danger to public safety or sanitation shall be allowed entry only after they receive proper treatment and are able to submit medical certificate to certify that they are cured of the disease. (If the government has specific regulations, matters will be dealt with accordingly.)

五、註冊時如發現有冒名頂替、偽造、變造、假借、冒用證件、不合報考資格或其他重大情事者，取消其錄取資格、不准註冊；註冊入學後發現者，取消入學資格；已入學者開除學籍；畢業者，追繳已發之畢業證書。以上情節皆專案報教育部備查，本校並得送請司法機關追究其法律責任。

If any document submitted is found to be false or defective, the admission will be cancelled and registration denied. If forgery or defect is found after registration or graduation, the student status will be revoked and the degree diploma will be retracted. All the above-mentioned violations will be reported to the Ministry of Education, and criminal liability will be imposed.

六、每學期採同一標準收取一次學雜費（含學分費）之收費標準僅供參考，該標準以教育部公告私立大專校院日間學制學雜費平均收費基準百位數進位計算。符合「外國學生來臺就學辦法」第21條第1項第1款資格者，另依本校本國生收費基準。

The tuition rates are for reference only. For academic 2014, the data stated by the MOE or uTaipei issued document applies. Tuition and incidental fees are subject to change annually. Fees conform to Article 21, Paragraph 1st, Item 1st of “MOE Regulations Regarding International Students Undertaking Studies in Taiwan”, tuition and incidental fees follow the same standards as fees for Taiwanese students. (There are two semesters in each academic year.)

捌、臺北市立大學位置示意圖/Campus Map of University of Taipei

校本部

- ◆ 住 址：臺北市愛國西路1號
- ◆ Address：1, Ai-Guo W. Rd., Taipei 10048, Taiwan, R.O.C.



天母校區

◆ 住 址：11153 臺北市士林區忠誠路 2 段101 號

◆ Address：101, Section 2, Zhongcheng Rd, Taipei 11153, Taiwan, R.O.C.



玖、學系分則/Individual Requirements

教育學院 School of Education

系所名稱 Program	幼兒教育學系 (Department of Early Childhood Education)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1. 檢附通過華語文能力檢定初等2級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. 通過英文能力測驗(擇一) (來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47 or (2) IELTS :4 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET</p>	
	<p>※ 轉學生入學後不可轉系。 After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：勤樸樓 2 樓 (校本部) 2nd floor, Qin-Pu Hall 聯絡電話(Tel.)：886-2-23113040 ext.4212、4213 電子郵件(E-mail)：kid@utapei.edu.tw 系所網址(Homepage)：http://web.utapei.edu.tw/~kid/</p>	

人文藝術學院
School of Humanities & Arts

系所名稱 Program	視覺藝術學系 (Department of Visual Arts)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1.檢附通過華語文能力檢定初等 2 級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。) A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2.通過英文能力測驗(擇一)(來自英語系統地區或經學系專業審查通過者，可免檢附此證明。) Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.) (1) Internet-based TOEFL:47 or (2) IELTS :4 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET</p> <p>3.學習及經歷 (含履歷表) Career Statement (including curriculum vitae).</p> <p>4.繳交十件作品之檔案集 Portfolio comprising up to 10 pieces of work. (1)作品清單：請詳細列出作品資料，包括作品名稱、年代、尺寸、材質。 A one-page inventory listing the works chosen for portfolio, including the title of the piece, year, size, and medium. (2)作品存成光碟格式送審，同時附上彩色圖檔紙本資料。 Digital files on CDs/DVDs, as well as a color hard copy of the images. (3)光碟檔案格式說明：文字以 PDF 檔格式存取。圖檔每張約 3MB 以下的 JPG 檔格式。影片、動畫檔以 QuickTime 或是 MediaPlayer 的檔案格式(限以 3 分鐘精簡版呈現)，並確認可在 Window Media Player 或 QuickTime player 正常播放。 Acceptable file formats: (1) Text files must be converted into PDF files; (2) Image must be saved as JPG format (high quality) and file size must be less than 3 MB; (3) The movie format should be a region-free DVD, a QuickTime or MediaPlayer file on a CD-ROM, or a DVD. Movies longer than 3 minutes will not be reviewed.</p>	
	<p>※ 轉學生入學後不可轉系。 After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：藝術館 3 樓 (校本部) 3rd floor, Arts Hall 聯絡電話(Tel.)：886-2-23113040 ext.6112、6113 電子郵件(E-mail)：art@utapei.edu.tw 系所網址(Homepage)：http://art.utapei.edu.tw/</p>	

系所名稱 Program	舞蹈學系 (Department of Dance)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1.檢附通過華語文能力檢定初等2級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above.(Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p>	
	<p>2.通過英文能力測驗(擇一)(來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47 or</p> <p>(2) IELTS :4 level or</p> <p>(3) Computer-based TOEFL:137 or</p> <p>(4) TOEIC:550 or</p> <p>(5) Cambridge Main Suit : PET</p>	
	<p>※入學後如興趣不合，可依校內轉系規定辦理轉系。</p> <p>After matriculating, students can transfer to another department by rule.</p> <p>※轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：鴻坦樓 6 樓 (天母校區) 6th floor, Hong Tang Hall</p> <p>聯絡電話(Tel.)：886-2-2871-8288 ext.6609</p> <p>電子郵件(E-mail)：meng0107@utapei.edu.tw</p> <p>系所網址(Homepage)：http://dance.utapei.edu.tw/bin/home.php</p>	

理學院
School of Science

系所名稱 Program	體育學系 (Department of Physical Education)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1. 檢附通過華語文能力檢定初等2級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. 通過英文能力測驗(擇一) (來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47 or (2) IELTS :4 level or (3) Computer-based TOEFL:137 or (4) TOEIC:550 or (5) Cambridge Main Suit : PET</p>	
	<p>※ 轉學生入學後不可轉系。 After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：公誠樓 6 樓 (校本部) 6th floor, Gong-Cheng Hall 聯絡電話(Tel.)：886-2-23113040 ext.8612 電子郵件(E-mail)：hsyab@utapei.edu.tw 系所網址(Homepage)：http://physical.utapei.edu.tw/</p>	

系所名稱 Program	地球環境暨生物資源學系(Department of Earth and Life Science)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1. 檢附通過華語文能力檢定初等 2 級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above.(Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. 通過英文能力測驗(擇一) (來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47 or (2) IELTS :4 level or</p> <p>(3) Computer-based TOEFL:137 or (4) TOEIC:550 or</p> <p>(5) Cambridge Main Suit : PET</p>	
	<p>※ 轉學生入學後不可轉系。</p> <p>After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：科學館 1 樓 (校本部) 1st floor, Science Hall</p> <p>聯絡電話(Tel.)：886-2-23113040 ext.3153</p> <p>電子郵件(E-mail)：envir2@utapei.edu.tw</p> <p>系所網址(Homepage)：http://envir.utapei.edu.tw/</p>	

系所名稱 Program	數學系 (Department of Mathematics)	
	Sophomore 2年級	Junior 3年級
系所指定 應繳文件 Additional documents required	<p>1. 檢附通過華語文能力檢定初等2級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above. (Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2. 通過英文能力測驗(擇一) (來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47 or (2) IELTS :4 level or</p> <p>(3) Computer-based TOEFL:137 or (4) TOEIC:550 or</p> <p>(5) Cambridge Main Suit : PET</p>	
	<p>※ 轉學生入學後不可轉系。 After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>	
聯絡方式 Contact Information	<p>辦公室(Office)：行政大樓 5 樓 (校本部) 5th floor, Administration Building</p> <p>聯絡電話(Tel.)：886-2-23113040 ext.1913</p> <p>電子郵件(E-mail)：math@go.utaipei.edu.tw</p> <p>系所網址(Homepage)： http://math.utaipei.edu.tw/</p>	

體育學院
School of Kinesiology

系所名稱 Program	運動藝術學系(Department of Sport Performing Arts)
	Sophomore 2年級
系所指定 應繳文件 Additional documents required	<p>1.檢附通過華語文能力檢定初等2級之證明影本。(附生活於華人系統地區之文件或經學系專業審查通過者，可免檢附此證明。)</p> <p>A copy of certificate of Huayu (Chinese) language proficiency test at level 2 or above.(Not required for students from Chinese-Speaking countries or areas or those who pass the department's professional evaluation.)</p> <p>2.通過英文能力測驗(擇一)(來自英語系統地區或經學系專業審查通過者，可免檢附此證明。)</p> <p>Minimum score in one of the following English tests: (Not required for students from English-Speaking countries or those who pass the department's professional evaluation.)</p> <p>(1) Internet-based TOEFL:47</p> <p>(2) IELTS :4 level</p> <p>(3) Computer-based TOEFL:137</p> <p>(4) TOEIC:550</p> <p>(5) Cambridge Main Suit : PET</p> <p>3.大學歷年成績單正本一份(應附經驗證之中文譯本)。</p> <p>Original college transcript (Chinese translation notarized by the Taiwan Overseas Representative Office).</p> <p>4.自傳(含讀書計畫書)。</p> <p>Autobiography (including study plan)</p> <p>5.近三年內比賽獲獎紀錄或展演紀實及其他特殊表現獎項(均需檢附證明文件影本及影音資料)。</p> <p>Competition awards and special performance awards in recent three years (including verification documents and video materials).</p> <p>6.其他有助於審查之資料。</p> <p>Any supplementary materials helpful for review</p> <p>※考生繳交之資料均不退還，請自行保留原稿。</p> <p>Please keep all the original documents. Submitted items in the portfolio will not be returned.</p> <p>※ 轉學生入學後不可轉系。</p> <p>After matriculating, students cannot transfer to another department.</p> <p>※ 轉學生入學後修習科目及學分數應符合本系畢業生之相關規定。</p>
聯絡方式 Contact Information	<p>辦公室(Office)：鴻坦樓 4樓(天母校區) 4th floor, Hong Tang Hall</p> <p>聯絡電話(Tel.)：886-2-2871-8288 ext. 6002</p> <p>電子郵件(E-mail)：huimin@utapei.edu.tw</p> <p>系所網址(Homepage)：http://dsps.utapei.edu.tw/bin/home.php</p>

附 錄

Appendixes

臺北市立大學外國學生入學要點

教育部 102 年 10 月 31 日臺教文(五)字第 1020163844 號函核定修正通過

一、臺北市立大學(以下簡稱本校)依教育部外國學生來臺就學辦法、本校學則等相關法令，為辦理招收外國學生入學事宜，特訂定本校外國學生申請入學要點(以下簡稱本要點)。

二、具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者，得依本要點申請入學。

具外國國籍且符合下列規定，於申請時並已連續居留海外六年以上者，亦得依本規定申請入學：

(一)申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

(二)申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

(三)前二款均未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。

依教育合作協議由外國政府、機構、學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，得不受前項規定之限制。

第二項所定六年，以擬入學當學期起始日期(二月一日或八月一日)為終日計算之。

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每歷年在國內停留期間未逾一百二十日。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

(一)就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。

(二)就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。

(三)交換學生，其交換期間合計未滿二年。

(四)經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

具外國國籍並兼具中華民國國籍，且於中華民國一百年二月一日前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

三、具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本要點申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本要點申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

第一項及第三項所定六年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

第一項至第四項所定海外，準用前條第五項規定。

- 四、外國學生經入學學校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者，不得再依本要點申請入學；如經查證屬實者，撤銷其所獲准入學資格或開除學籍。

外國學生申請來臺就學，於完成申請就學學校學程後，除申請碩士班以上學程，得逕依本要點辦理外，如繼續在臺就讀下一學程，其入學方式應與我國內一般學生相同。

- 五、本校招收外國學生之名額，以教育部核定當學年度招生總名額外加百分之十為限，並應併入當學年度招生總名額報教育部核定。

本校於當學年度核定招生總名額內，有本國學生未招足情形者，得以外國學生名額補足。

第一項招生名額，不含未具正式學籍之外國學生。

- 六、申請人應於本校招生簡章指定期間，檢附下列表件提出申請，經審查或甄試合格者，發給入學許可：

(一)入學申請表二份。

(二)學歷證明文件：

1. 大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。

2. 香港或澳門學歷：應依香港澳門學歷檢覈及採認辦法規定辦理。

3. 其他地區學歷：

(1)海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

(2)前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

(三)足夠在臺就學之財力證明，或政府、本校或民間機構提供全額獎助學金之證明。

(四)其他各系、所、學位學程另定應附繳之文件。

(五)推薦書二份(包括一份中國語文教師之推薦信或能敘明申請者中、英語文能力之推薦信)。

(六)英文或中文留學計畫書。

本校審核前項第二款至第四款未經我國駐外使領館、代表處、辦事處或其他經外交部授權機構(以下簡稱駐外館處)、行政院設立或指定之機構或委託之民間團體驗證之外國文件認定有疑義時,得要求先經驗證;其業經駐外館處驗證者,得請求協助查證。

外國學生已在臺完成學士以上學位,繼續申請入學碩士以上學程者,得檢具我國各院校畢業證書及歷年成績證明文件,不受第一項規定限制。如繼續申請就讀另一個學士學程,其入學方式與一般生相同。

外國學生在我國就讀外國僑民學校或我國高級中等學校附設之雙語部(班)或私立高級中等以下學校外國課程部班畢業者,得持該等學校畢業證書及歷年成績證明文件,依本規定申請入學,不受第一項規定之限制。

本校如有特殊核定之國際學程班別,其申請時間與檢附表件則依招生簡章規定辦理。經審查或甄試合格者,由教務處發給入學許可。

七、本校外國學生入學之申請,應依外國學生申請入學招生簡章辦理,由教務處招生組進行形式審查,再由各系、所、學位學程進行專業審查或甄試,並於每年五月底前將專業審查或甄試結果,送教務處彙整提招生委員會審議通過後,陳報校長核准發布錄取名單。

八、經審查合格核定入學之外國學生須於規定時間內辦理註冊入學手續,若因故不能按時註冊者,須向教務處請假;逾期未註冊且未經准假者,以放棄入學資格論。

經本校核准入學者,註冊時應檢附已投保自入境當日起至少六個月有效期之醫療及傷害保險,在校生應檢附我國全民健康保險等相關保險證明文件。未投保者,應於註冊時繳納保險費,委由本校代辦投保事宜。

前項保險證明如為國外所核發者,應經駐外館處驗證。

九、經核准入學之外國學生註冊入學時,未逾該學年第一學期修業期間三分之一者,於當學期入學;已逾該學年第一學期修業期間三分之一者,於第二學期或下一學年註冊入學。

十、外國學生就學應繳費用,依下列規定辦理:

(一)經駐外館處推薦來臺就學之外交部臺灣獎學金受獎學生及具我國永久居留身分者,依本校所定本國生收費基準。

(二)依教育合作協議入學者,依協議規定辦理。

(三)前二款以外之外國學生,依本校所定外國學生收費基準。

於中華民國一百年二月一日教育部外國學生來臺就學辦法修正施行前已入學之學生,該教育階段應繳之費用,仍依原規定辦理。

- 十一、本校註冊入學之外國學生資料，應即時於教育部指定之外國學生資料管理資訊系統，登錄外國學生入學、轉學、休學、退學或變更、喪失學生身分等情事。
- 十二、外國學生不得申請就讀我國大專校院所辦理回流教育之進修學士班、碩士在職專班及其他僅於夜間、例假日授課之班別。但外國學生在臺已具有合法居留身分者或其就讀之班別屬教育部專案核准之課程者，不在此限。
- 外國學生畢業後經本校核轉教育部許可在我國實習者，其外國學生身分最長得延長至畢業後一年。
- 外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，依本校學則規定，應予退學。
- 外國學生得依本校招收轉學生招生簡章規定，報名轉學生招生考試，但經入學學校以操行不及格或因犯刑事案件經判刑確定致遭退學者，不得轉學進入本校就讀。
- 十三、本校在不影響正常教學情況下，得與外國學校簽訂教育合作協議，招收外國交換學生；並得準用本校外國學生入學規定，酌收外國人士為選讀生。
- 前項外國人士申請為選讀生，其註冊入學與選課手續，比照正式生辦理；其修讀科目經考試及格者，得由本校核發學分證明。
- 十四、選讀生選讀期滿欲取得正式學籍，應依本規定第六點辦理申請入學。
- 前項經核准入學者，其已修習及格之科目學分，得依就讀系所抵免學分辦法之規定抵免。
- 十五、本校得因國際學術合作計畫或其他特殊需求成立外國學生專班，依大學總量發展規模與資源條件相關規定，依程序報教育部核定。
- 十六、本校由研究發展處負責學校對外與僑生、外國學生、陸生等非本國學生之接機、出入境、資料提報等業務，並作為本校對外服務非本國生之單一專責聯絡窗口，學生入學及在學期間，再由各單位依業務分層負責明細表，負責各項相關業務，並依本校學則暨相關規定處理。
- 外國學生如有休、退學或變更、喪失學生身分等情事，本校教務處註冊組應知會研究發展處通報內政部警政署、學校所在地之內政部入出國及移民署各服務站、外交部領事事務局與學校所在地之警察局，並副知教育部。
- 外國學生有違反就業服務法之規定經查證屬實者，由學生事務處依相關規定處理。
- 十七、本要點經教務會議通過，報請臺北市政府教育局核轉教育部核定後實施。

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入學申請表

University of Taipei

International Application for Admission

Important: No application for admission to this university if you have been dismissed by any university or school in the R.O.C..

- Applicant should read all application materials completely and carefully. Type or print clearly in English. (2 copies)

Applicant Information

Name	Chinese(if any):				
	English: Family Name		First Name	Middle Name	
Date of Birth	/ / month/day/year	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	County of Citizenship	
Country of Birth		E-mail Address			
Permanent Address				Telephone	()
Current Mailing Address				Telephone	()
Passport No.					
Legal Guardian's Name	Chinese:			Relationship	
	English:			Occupation	
Permanent Address				Zip Code	
Current Mailing Address				Zip Code	
E-mail Address		Telephone	()	Cell phone or Fax	
Contact person in Taiwan		Relationship		Telephone	()
Address in Taiwan				E-mail Address	

Educational Information

Name of School	City and Country	Enrollment (from m/y to m/y)	Degree/Diploma/ Certificate	Date Granted

To which department do you wish to be admitted?

Enrollment Information

招生系所 Department/Graduate Institute	學士學位 Degree of Bachelor	
	Sophomore 2年級	Junior 3年級
教育學院 School of Education		
幼兒教育學系 Department of Early Childhood Education	<input type="checkbox"/>	<input type="checkbox"/>
人文藝術學院 School of Humanities & Arts		
視覺藝術學系 Department of Visual Arts	<input type="checkbox"/>	<input type="checkbox"/>
舞蹈學系 Department of Dance	<input type="checkbox"/>	<input type="checkbox"/>
理學院 School of Science		
體育學系 Department of Physical Education	<input type="checkbox"/>	<input type="checkbox"/>
地球環境暨生物資源學系 Department of Earth and Life Science	<input type="checkbox"/>	<input type="checkbox"/>
數學系 Department of Mathematics	<input type="checkbox"/>	<input type="checkbox"/>
體育學院 School of Kinesiology		
運動藝術學系 Department of Sport Performing Arts	<input type="checkbox"/>	—

Chinese Proficiency(Not absolute Admission criteria) (Please evaluate your Chinese language skills.)

Listening	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor

English Proficiency (Please evaluate your English language skills.)

Listening	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor

Health Condition

Do you wish to identify yourself as physically or learning disabled?		<input type="checkbox"/> yes	<input type="checkbox"/> no
Please rate your health condition.	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average <input type="checkbox"/> Poor

What will be your major source of financial support during your studies at University of Taipei?

Financial Resources

<input type="checkbox"/> Personal Savings _____ (Amount in NT Dollars)	<input type="checkbox"/> Parents/family _____ (Amount in NT Dollars)
<input type="checkbox"/> Scholarship _____ (Source & Amount per month in NT Dollars)	<input type="checkbox"/> Others _____ (specify) (Source & Amount in NT Dollars)

Dormitory Survey

Would you like to apply for campus dormitory with roommate? : 是 Yes 否 No

Signature _____

Date _____

Verification:

This is to certify that the undersigned agrees to provide the funds required for all years of study at University of Taipei and that the bank statements are submitted indicating the availability to these funds.

Sponsor's signature

Date

Relationship to Applicant

Check List

Application materials should be prepared in the following order :

check	Application Materials
	Two completed application forms (Photos must be attached)
	A photo copy of passport biographical page or verification of nationality
	A photo copy of notarized diploma and transcript of academic records translated in English or Chinese
	Two sealed and stamped letters of recommendation
	Study plan and personal resume (in English or Chinese)
	One of the Financial statements, <input type="radio"/> 1. The overseas financial proof should be verified by the Taiwan Overseas Mission, which declares that the applicant can afford to study in Taiwan. <input type="radio"/> 2. Scholarship <input type="radio"/> 3. Others
	A copy of Chinese & English language proficiency test certificates. (Not required for applicants that pass the department's professional evaluation.)
	A deposition signed by the applicant
	Any other departmental required documents.
	Other supplemental documents

☆☆☆☆☆ DEPOSITION ☆☆☆☆☆

1. I attest that I do not hold overseas Chinese status or ROC citizenship.
2. The diploma I have provided (secondary degree diploma for applying to undergraduate program, bachelor or master's degree diploma for graduate program) is valid in the home country of the conferring school and is equivalent to the degree conferred by an accredited degree granting institution in Taiwan, ROC.
3. I have never completed or been expelled from any academic program in ROC.
4. I have not filed applications to any other universities in ROC under the "Application Regulations for Overseas Students to Study In Taiwan."
5. I agree to authorize University of Taipei to verify any information provided above. I am willing to follow the rules and regulations of University of Taipei without any objections if the information provided is found to be untruthful.

By signing my name to this form I certify that the information above is correct.

Applicant's Signature _____

Date _____

如於報到時，有缺繳學歷證書者，須先繳交本同意書。

同意書

Declaration

本人因缺繳學歷證書，未能完成臺北市立大學103學年度外國學生新生報到手續，請准予暫行登錄備案，並於註冊日前完成補交，以取得入學資格。如逾期未完成繳交，即表示本人放棄權利，由貴校逕行取消本人入學資格。

I, the undersigned, fail to complete the check-in procedure as an admitted international student of the academic year 2014 to University of Taipei because I am not able to present my academic certificate. Please put my name on the record and grant me permission to submit the documentation later. I guarantee I will submit all the necessary documents by the registration day to complete the procedure and obtain my student status. If the related certificates are not presented on time, I will accept revocation of my qualification to register.

※繳證地點：行政大樓1樓教務處註冊組，電話：886-2-23113040#1121、1122

Location for turning in the documentation: Registration Division, Office of Academic Affairs, 1st floor, Administration Building. Tel No.: 886-2-23113040#1121、1122

系組別： Department: _____

姓名： Name: _____

學號： Student No. : _____

切結人簽名： Signature: _____

電話： Tel No. _____

行動電話： Mobile Phone No.: _____

通訊地址： Mailing Address: _____

E-MAIL : _____

【本校存查 / University of Taipei copy.】

學雜費收費參考標準

Reference for Tuition and Incidental Fees Per Semester

一、102學年度（每學期）學雜費 Tuition and Incidental Fees Per Semester

每學期採同一標準收取一次學雜費（含學分費），以下收費標準僅供參考，該標準以教育部公告私立大學校院日間學制學雜費平均收費基準百位數進位計算。

The following tuition rates are for reference only. For academic 2013, the data stated by the Ministry of Education (MOE) or University of Taipei issued document applies. Tuition and incidental fees are subject to change annually. (There are two semesters in each academic year.)

(All fees shown are in NTD (New Taiwan Dollars))

學院 班別 Degree Offered	教育學院 School of Education	人文藝術學院 School of Humanities and Arts	理學院 School of Science
學士班(含學分費) Bachelor	\$45,700	\$45,700	\$53,200

二、「使用費」及「代辦費」：同本校學生收費標準，包括：

全校學生均需繳納平安保險費（保費金額俟教育局核定）。

學生團體保險費 Student Insurance

全民健保費 National Health Insurance (starting from the fifth month of enrollment)

三、宿舍每學期收費標準：5,500元（含住宿費4,500元、網路費1,000元）。

Standard charge for On-Campus Accommodation: NT\$5500

(accommodation fee NT\$4,500元 & internet rate NT\$1000)

四、有關健康保險事宜請洽詢學生事務處健康促進中心。

Please check with the Office of Student Affairs for medical insurance.

五、生活助學金：入學後得向學生事務處申請。

Financial Aid: Available via application to the Office of Student Affairs.

※上揭各項金額與標準僅供參考，103學年度依教育部核定標準及本校最新公告之資料為準。

The above-mentioned tuition and incidental fees are for reference only. For academic 2014, the data stated by the Ministry of Education (MOE) or University of Taipei issued document applies.

學雜費資訊網網址：<http://reg.utaipei.edu.tw/files/11-1018-79.php>

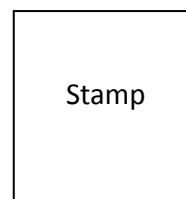
Tuition and Incidental Fees Information, Website: <http://reg.utaipei.edu.tw/files/11-1018-79.php>

報名專用信封封面

After fill in the online application, then print the Envelope cover form.

※ 請列印報名信封封面貼於信封袋上，以掛號郵寄

Please attach above form to the envelope, and send by registered mail.



臺北市立大學
103學年度外國學生二、三年級轉學生
申請入學資料審查專用袋
Envelope cover page

申請學系/ Apply for Program	申請年級	<input type="checkbox"/> 二年級 <input type="checkbox"/> 三年級
申請人姓名/name		
申請人地址/ Mailing Address		

Mail to :

收件地址/ 臺北市10048中正區愛國西路1號
1, Ai-Guo W. Rd., Taipei 10048, Taiwan,
R.O.C.

收件單位/ 臺北市立大學 教務處招生組

Recruitment Division, Office of Academic
Affairs, University of Taipei